

# Withdrawing from College

Students who withdraw from Newberry before the end of a semester are required to complete a “Withdrawal Form” available in the *Office of the Registrar*. The form lists the procedures to follow that will help them to plan and facilitate re-admission to Newberry or transfer to another college.

Students who withdraw before the last day to officially withdraw from courses (one week after midterm grades are reported) will receive the grade of “W” for each course. Students who receive permission from the Vice President for Academic Affairs (or his/her designee) to withdraw after the last day to officially withdraw will be issued a grade of “W” or “WF” as determined by the instructor(s) of record for each course. Neither grade of “W” or “WF” affects GPA.

Students with unresolved Academic Integrity or Code of Conduct violations cannot withdraw from the College until a final determination of the charges has been completed.

Failure to complete the appropriate forms for withdrawing from college will result in a grade of “F” or “FA” on each enrolled course and may jeopardize re-admission to Newberry College, and GPA standing as well as transfer eligibility.

Charges for tuition, room, and board will not be refunded after sixteen class days of a semester. For further information regarding refund policies, refer to the [College Expenses](#) section.