

Newberry College

2026-2027 Undergraduate Online Catalog



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General Information

Location: Newberry, South Carolina, a city of approximately 11,000, is four miles from Interstate 26 and forty miles northwest of Columbia, the state capital.

Chartered: 1856; first classes: 1859.

Support: A liberal arts college with both bachelor's and master's degrees, supported by the South Carolina, Southeastern, Florida-Bahamas, and Caribbean Synods of the Evangelical Lutheran Church in America.

Campus Information: Number of Students - total headcount: 1,743 (Fall 2025)

Number of Faculty: 69

Campus size: 90 acres

Number of Buildings and Athletics Facilities: 32

Athletics Membership: NCAA Division II and South Atlantic Conference.

Early History of the College

Newberry College celebrated 150 years of service and educational leadership to the Newberry community in South Carolina and to the Lutheran Church in the 2006-07 academic year.

Newberry's heritage began in 1828 at the annual meeting of the Lutheran Synod in South Carolina and Adjacent States—nearly thirty years before it was chartered as a college by the State of South Carolina. At the 1828 meeting, the Rev. John Bachman, President of the Synod, recommended the establishment of a seminary to train Lutheran ministers. The following year the Synod followed his advice and voted to establish a seminary and classical academy.

The new seminary-academy opened its doors in February 1831, near Pomaria, S.C. (about fifteen miles from the College's present location); it moved to neighboring Lexington in 1832 and remained there for twenty-four years.

In 1854 the Synod voted to make the institution a degree-granting college; in 1855 to move it to Newberry; and in 1856—just before the granting of the charter on December 20, 1856—to name it Newberry College.

A preparatory department opened in 1858; the College and Seminary began operation in February 1859.

It prospered until the Civil War when nearly all the faculty and students were called into military service. At war's end, the only College building was occupied by federal troops. In 1868, as a result of the physical condition of the building, the military occupation, and the depletion of the endowment funds, the College faced a severe financial crisis. St. John's Lutheran Church in Walhalla, SC, in the extreme northwestern corner of the state, offered the College a new home and the offer was accepted. In 1877, through the efforts of Newberry residents, the College returned to its original site in Newberry. The first building on the Newberry College campus, built in 1858, was razed in 1877. The present Smeltzer Hall was built on its site the same year.

The Synod discontinued operating the seminary for several years, but in 1872 reopened it at Roanoke College, Salem, VA. In 1884 the Seminary returned to Newberry where it remained until 1898. That year the seminary moved to Mt. Pleasant, SC, and in 1911 to Columbia, SC.

The College has maintained its association with the Lutheran Church. Today Newberry is related to the South Carolina, Southeastern, Florida-Bahamas, and Caribbean Synods of the Evangelical Lutheran Church in America (ELCA).

Visit the Newberry College website for additional information: <http://www.newberry.edu>.

Directory of Correspondence - Graduate and Online

Area of Advisement	Name & Title	Email Address
B.S. in Computer Science	Chris Dunham, Asst. Vice President for Graduate Online Programs and Partnerships	chris.dunham@newberry.edu

B.A. in Criminal Justice	Mara Sellers, Academic Operations Manager	mara.sellers@newberry.edu
B.S. in Cybersecurity	Chris Dunham, Asst. Vice President for Graduate Online Programs and Partnerships	chris.dunham@newberry.edu
B.S. in Digital Marketing	Alexis Castorina, Adjunct Professor	alexis.castorina@newberry.edu
B.S. in Healthcare Administration	Tracy Cook, Director of Health Science	tracy.cook@newberry.edu
B.A., in Psychology	Mara Sellers, Academic Operations Manager	mara.sellers@newberry.edu
B.S. in Respiratory Therapy	Tracy Cook, Director of Health Science	tracy.cook@newberry.edu
RN to BSN	Dr. Emily Livingston, Assistant Professor of Nursing	emily.livingston@newberry.edu
M.A. in Criminal Justice	Mara Sellers, Academic Operations Manager	mara.sellers@newberry.edu
M.Ed. in Teaching, Learning, and Curriculum	Kelsie Young, Academic Operations Manager	kelsie.young@newberry.edu
M.S. in Organizational Development and Leadership	Dr. Stephanie Menefee, Adjunct Professor	stephanie.menefee@newberry.edu
M.S. in Sport Management and Leadership	Cy Wainwright, Assistant Professor	cy.wainwright@newberry.edu
Graduate Certificate in Sport Management	Cy Wainwright, Assistant Professor	cy.wainwright@newberry.edu
Admission to Graduate and Online Programs	Chris Dunham, Asst. Vice President for Graduate & Online Programs and Partnerships	chris.dunham@newberry.edu
Alumni Relations	Angela Reid, Director of Alumni Relations	angela.reid@newberry.edu
Center for Student Success	Dr. Jennifer Syno, Assistant Dean, Center for Student Success	jennifer.syno@newberry.edu
Expenses & Tuition	Tiffany MacCracken, Online Student Financial Services Coordinator	tiffany.maccracken@newberry.edu
Financial Aid	Tiffany MacCracken, Online Student Financial Services Coordinator	tiffany.maccracken@newberry.edu
Instructional Technology	Victoria Morgan, LMS Administrator	victoria.morgan@newberry.edu
Library	Dr. Russ Conrath, Electronic Resources/Outreach Librarian	russ.conrath@newberry.edu
President of Newberry College	Dr. David Harpool	david.harpool@newberry.edu
Transcripts	Office of the Registrar	records@newberry.edu
Vice President for Graduate and Online Programs	Dr. John LaNear	john.lanear@newberry.edu

Academic Calendar for all Newberry Online/Graduate Students 2026-2027

FALL 2026

Classes Begin: Fall Subterm 1	August 24, 2026
Last day to add/drop Fall Subterm 1 classes	August 31, 2026
Last day to withdraw from Fall Subterm 1 classes	September 28, 2026
Last day of Fall Subterm 1 classes	October 14, 2026
Final Fall Subterm 1 grades due to Registrar	October 14-18, 2026
Classes Begin: Fall Subterm 2	October 19, 2026
Last day to add/drop Fall Subterm 2 classes	October 26, 2026
Last day to withdraw from Fall Subterm 2 classes	November 23, 2026
Fall Commencement	December 5, 2026
Last day of Fall Subterm 2 classes	December 9, 2026
Final Fall Subterm 2 grades due to Registrar	December 9-13, 2026
Winter Break	December 10, 2026 - January 3, 2027

SPRING 2027

Classes Begin: Spring Subterm 1	January 4, 2027
Last day to add/drop Spring Subterm 1 classes	January 11, 2027
Last day to withdraw from Spring Subterm 1 classes	February 8, 2027
Last day of Spring Subterm 1 classes	February 24, 2027
Final Spring Subterm 1 grades due to Registrar	February 24-28, 2027

Classes Begin: Spring Subterm 2	March 1, 2027
Last day to add/drop Spring Subterm 2 classes	March 8, 2027
Last day to withdraw from classes	April 5, 2027
Last day of Spring Subterm 2 classes	April 21, 2027
All final Spring Subterm 2 grades due to Registrar	April 21-25, 2027
Spring Commencement	May 1, 2027
Summer Break	April 26 - May 2, 2027

SUMMER 2027

Classes Begin: Summer Subterm 1	May 3, 2027
Last day to add/drop Summer Subterm 1 classes	May 10, 2027
Last day to withdraw from Summer Subterm 1 classes	June 7, 2027
Last day of Summer Subterm 1 classes	June 23, 2027
Final Summer Subterm 1 grades due to Registrar	June 23-27, 2027
Classes Begin: Summer Subterm 2	June 28, 2027
Last day to add/drop Summer Subterm 2 classes	July 5, 2027
Last day to withdraw from Summer Subterm 2 classes	August 2, 2027
Last day of Summer Subterm 2 classes	August 18, 2027
All final Summer Subterm 2 grades due to Registrar	August 18-22, 2027

Compliance and Accreditation

Newberry College is committed to equal opportunity in employment and education and does not discriminate on the basis of race, color, national origin, sex, religion, age, gender, veteran status, genetic characteristic, or disability in employment or the provision of services.

Newberry College is in compliance with Title IX of the Education Amendments of 1972; Title VI and Title VII of the Civil Rights Act of 1964; and Section 504 of the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act, as amended; the Student Right-to-Know and Campus Security Act of 1990.

Newberry College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the baccalaureate and masters degrees. Newberry College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Newberry College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

The baccalaureate degree program in nursing at Newberry College is accredited by the Commission on Collegiate Nursing Education (<https://www.aacnnursing.org/ccne-accreditation>), 655 K Street NW, Suite 750, Washington, DC 20001 (202-887-6791); the Music Education program is accredited through the National Association of Schools of Music ([NASM](http://www.nasm.edu)); and the Teacher Education programs are accredited through the Council for the Accreditation of Educator Preparation ([CAEP](http://www.caepprep.org)) and Newberry College is approved to offer educator preparation programs through the South Carolina Department of Education.

Accreditation compliance reports and letters of notification of accreditation status are on file in the Office of Institutional Research and Effectiveness.

Newberry College is a member of the Council of Independent Colleges; the American Association of Colleges for Teacher Education; the Lutheran Educational Conference of North America; the South Carolina Association of Colleges and Universities; the South Carolina Independent Colleges and Universities; and the National Collegiate Athletic Association (Division II). For information about accreditation, please see: <http://www.newberry.edu/academics/accreditation.aspx>.

Campus Security

The *Student Right-To-Know and Campus Security Act* of 1990 (P.L. 101-542) and the *Higher Education Technical Amendment* of 1991 (P.L. 102-26) require all information be available to students and prospective students and employees/prospective employees upon request. Title I of this act is known as the *Student Right-To-Know Act* and Title II is known as the *Crime Awareness and Campus Security Act*.

Statistics on campus crime are compiled annually by the Newberry College *Office of Student Affairs* and the Chief of Campus Security and can be found online at <https://www.newberry.edu/campus-life/student-services/security>.

The Newberry College Campus Security Office is located in Brokaw Hall, Room 176, and can be reached at 803-321-5600 (office) or 803-940-0672 (cell). The Chief of Campus Security is located in the front lobby of Oakland Mill and can be reached at 803-321-5602.

Wessels Library - Online

The academic library is fundamental to all institutions of higher learning. Students conducting research at Wessels Library have full access to the library's print and electronic holdings. Online databases provide up-to-date information 24/7 across all academic disciplines and are accessible through One Search and the Wessels Library website. Students are also able to request information to support their research from most academic institutions in South Carolina through the Partnership Among South Carolina Academic Libraries (PASCAL).

Assurance of Compliance with Federal Regulation Statement

Newberry College has filed with the Federal Government an *Assurance of Compliance* with all requirements of Title VI and Title VII of the *Civil Rights Act* of 1964. Newberry College is in compliance with Title IX of the *Higher Education Act* of 1972, Section 504 of the *Rehabilitation Act* of 1973, the *Americans with Disabilities Act*, the *Students Right-to-Know and Campus Security Act of 1990*, and the *Higher Education Technical Amendment of 1991*. Newberry College is authorized under Federal law to enroll non-immigrant alien students.

Newberry College practices strict confidentiality of all student records. Records are maintained for the benefit of students and the institution but held in strict confidence in compliance with the *Family Education and Privacy Act of 1974* (FERPA) and the *Family Personal Privacy Act* of 2002.

Newberry College does not engage in unlawful discrimination based on gender/gender identity, sexual orientation, race, color, national origin, religion, age, marital status, or disability in the execution of its educational programs, activities, employment, daily operations, or admission policies, in accordance with all applicable federal, state, and local laws.

Discrimination and harassment include many forms of conduct and behavior. Any form of discrimination or harassment contradicts the policies of Newberry College and will not be condoned or tolerated.

Discrimination and/or harassment on the basis of any protected characteristic is strictly prohibited. Under the Newberry College Discrimination and Harassment policy, discrimination and/or harassment is any conduct (verbal, non-verbal, or physical) that is hostile or adverse toward any individual because of his or her gender/gender identity, sexual orientation, race, color, national origin, religion, age, marital status, or disability or any other characteristic protected by law, or that of his/her relatives, friends, or associates and that: (A) creates an intimidating, hostile or offensive work or learning environment; or, (B) unreasonably interferes with an individual's work or academic performance; or, (C) otherwise adversely affects an individual's employment or academic opportunities.

For information on Title IX at Newberry College: <https://www.newberry.edu/title-ix>

For further information regarding Title IX and your rights under the law, please visit the following website:

(<http://www2.ed.gov/policy/rights/reg/ocr/edlite-34cfr106.html>).

Newberry College has designated a Title IX Coordinator to investigate all claims of violations of Newberry College's policy of non-discrimination and prohibition of sex-based harassment and assault. Reports of or inquiries about policy violations involving employees and/or students, should be directed to:

Nikki Brooks, Vice President of Human Resources; Title IX Coordinator

Work: 803-321-5117

nikki.brooks@newberry.edu

Devin Blackwell, Assistant Dean of Student Affairs for Community, Conduct, and Standards; Deputy Title IX Coordinator

Work: 803-321-5205

devin.blackwell@newberry.edu

Reports or inquiries of incidents involving students may also be directed to:

Steve Janowiak, Vice President for Student Affairs

Work: 803-321-5206

steve.janowiak@newberry.edu

Reports or inquiries of incidents involving student athletes may also be directed to:

Hunter Perry, Senior Woman Administrator

803-947-2127

hunter.perry@newberry.edu

-OR-

Dr. David Rachels, Faculty Athletic Representative

Work: 803-321-5189

david.rachels@newberry.edu

A copy of Newberry College's discrimination and harassment policy, including a more detailed policy statement and procedures for filing formal complaints, can be obtained at the following Wolf Den link:

https://www.newberry.edu/images/pdf/Title_IX_Policies_and_Procedures_2020_7.18.22b_.pdf

Formal complaints may also be filed with:

Office for Civil Rights

U.S. Department of Health and Human Services

Region IV (AL, FL, GA, KY, MS, NC, SC & TN)

Atlanta Federal Center, Suite 3B70

61 Forsyth Street, S.W.

Atlanta, GA 30303-8909

404-562-7886

OCR.Mail@hhs.gov

Military Services Coordinator

Newberry College's Military Services Coordinator is available to assist students who are serving in the military, student-veterans, and military family members who are utilizing military education benefits.

The Military Services Coordinator (MSC):

- Provides education and assistance with accessing military education benefits, including Montgomery GI Bill (Chapter 30), Vocational Readiness and Employment (VR&E/Chapter 31), Veterans Educational Assistance Program (Chapter 32), Post 9/11 GI Bill (Chapter 33), and Survivors' and Dependents' Educational Assistance Program (Chapter 35).
- Acts as a liaison for student veterans and soldiers with other campus departments, including Financial Aid, the Registrar, Academic Advising, Student Success and Counseling Services, and faculty/student communications.
- Connects student soldiers, veterans, and family members to community resources to assist with Veteran Affairs and military benefits-related matters.

- Serves as a point of contact for military education benefits access at Newberry College for military-related inquiries related to veterans and soldiers.

The Military Services Coordinator is located in the McClurg Classroom Center (LMC), room 105 and can be reached at mark.hennion@newberry.edu.

NOTE: The Military Services Coordinator is not the Newberry College's VA Certifying Official. For VA educational benefit enrollment and student records, please contact the Registrar's Office.

Graduate and Online Faculty

GEORGE ACKERMAN, Criminal Justice (2024)

B.A., Florida Atlantic University, 1999

M.B.A., Nova Southeastern University, 2003

M.S., Nova Southeastern University, 2006

J.D., Nova Southeastern University, 2003

Ph.D., Capella University, 2012

ANTHONY BENNERMAN, Criminal Justice (2026)

Master of Justice Administration, Faulkner University, 2021

KATRINA BIGHAM, Education (2024)

B.A., Clemson University, 2001

M.Ed., Clemson University, 2004

Masters in Educational Leadership, Winthrop University, 2012

Ed.D., Clemson University, 2024

DAVID BOUVIN, Cybersecurity (2026)

B.A., Roberts Wesleyan College, 1995

Masters in Computer Information Systems, Air Force Institute of Technology, 1998

Doctorate, Computer Information Systems, AFIT, 2000

Ph.D., National University, 2021

SARA BOWIE, Education (2020)

B.S., Presbyterian College, 2003

M.A., University of South Carolina, 2008

Ph.D., University of South Carolina, 2016

MATTHEW BRUCE, Business Administration (2025)

B.A., Northwest Nazarene University, 2007

M.B.A., National University, 2013

Ph.D., National University, 2025

ALEXISA CASTORINA, Business Administration (2026)

B.A., Indiana University of Pennsylvania, 2005

M.B.A., Northcentral University, 2014

MEGER CHAPPELL, Organizational Leadership and Development (2026)

B.A., Norfolk State University, 1997

M.S., Troy University, 2004

M.A., Air Command and Staff College, 2009

Ph.D., National University, 2018

M.B.A., Southeastern Oklahoma State University, 2021

J.M., Liberty University Law School, 2022

Executive J.D., Purdue University Global Law School, 2022

M.A., California State University, 2024

BROOKE CLAYTON, Education (2025)
B.S., Georgia Southern University, 2017
M.Ed. Converse University, 2021
Ed.D., University of South Carolina, 2025

AMANDA COFFEY, Respiratory Therapy (2022)
A.H.S., Orangeburg-Calhoun Technical College, 2008
B.S., University of South Carolina-Columbia, 2005
M.S., Boise State University, 2024

RUSS CONRATH, Outreach Librarian; English and Education (2020)
B.A., College of Charleston, 1990
M.A.T., The Citadel, 1993
Master of Library and Information Science, University of South Carolina, 2001
Doctorate of Education in Curriculum and Instruction, University of South Carolina, 2007

TRACY COOK, Director of Health Science; Assistant Professor of Respiratory Therapy (2021)
A.A.S., Midlands Technical College, 2010
B.A., Columbia College, 1998
M.S., Northern University, 2019

LEONA DAVIS-DANIELS, Business Administration (2024)
B.A., Saint Leo University, 2014
M.A., Saint Leo University, 2015
D.B.A., Saint Leo University, 2025

CHRIS DUNHAM, Associate Vice President for Graduate and Online Programs; Business Administration (2024)
M.B.A., Webster University, 2000

SUSAN FERNANDEZ, Education (2022)
A.A., Anderson University
B.A., Clemson University
M.Ed., Clemson University
Ed.D., Union Institute & University, 2011

LINDSEY FINLEY, Education (2025)
B.S., Winthrop University, 2014
M.Ed., Clemson University, 2022
Ed.D., University of South Carolina, 2025

CARISSA GARZA, Business Administration (2024)
B.A., University of Michigan, 2003
M.B.A., Saint Leo University, 2018
D.B.A., Saint Leo University, 2024

BETH HINGA, Vice President for Academic Affairs; Professor of Geology (2024)
B.S., Baylor University, 1993
M.S., Baylor University, 1995
Ph.D., Southern Methodist University, 2004

MEGAN HORTON, College Life (2023)
B.A., Newberry College, 2006
M.S., Newberry College, 2022

MELODIE HUNNICUTT, Psychology (2019)
B.A., Wingate College, 1980

M.Ed., University of South Carolina, 1986
Ed.S., Wingate University, 2017
Ed.D., Wingate University, 2018

JOHN LANEAR, Vice President for Graduate and Online Programs; Professor of Education (2024)
B.A., Missouri State University, 1991
J.D., University of Missouri-Kansas City, 1994
M.S., University of Wisconsin, 2004
Ph.D., University of Wisconsin, 2005

LINDSEY LONGSHORE, Nursing (2023)
B.S.N., Newberry College, 2011
M.S.N., Chamberlain University, 2017

MARK MARTIN, Business Administration (2024)
B.A., University of North Carolina at Chapel Hill, 1993
M.B.A., Wake Forest University, 2007

CRYSTAL MCGLOVER, Organizational Development and Leadership (2024)
B.S., California Baptist University, 2015
M.P.H., California Baptist University, 2017
Ed.D., Northcentral University, 2021

STEPHANIE MENEFFEE, Organizational Development & Leadership (2022)
B.S., Old Dominion University, 2003
M.P.A., Old Dominion University, 2010
Ph.D., Old Dominion University, 2017
M.S., Newberry College, 2026

CARL MOORE, Healthcare Administration (2023)
A.S., Piedmont Technical College, 1990
B.S., The University of Phoenix, 2005
M.B.A., American Intercontinental University, 2006
M.F.A., Queens University of Charlotte, 2009

KIM NEAL, Assistant Professor of Math (2023)
B.A., Florida Atlantic University, 1990
M.S., Lander University, 1997
M.Ed., Grand Canyon University, 2007
Ed.D., Nova Southeastern University, 2004

WANDA NEESE, Assistant Professor of Music (1988)
B.M., Columbia College, 1988
M.M., Columbia College, 1993

DAVID NUGENT, Criminal Justice (2025)
M.P.A., American Military University
Doctor of Criminal Justice, Saint Leo University

APRIL PADGETT, Lecturer in Psychology (2023)
B.A., Newberry College, 2014
M.S., Southern New Hampshire University, 2017

DAPHNE POORE, Education (2019)
B.S., Winthrop University, 1996
M.Ed., Walden University, 2008
Ed.D., Walden University, 2015

THOMAS PUCCI, Sports Management Leadership (2023)
B.A., Sacramento State College, 1969
M.A., University of the Pacific, 1971
Ph.D., University of New Mexico, 1973

JENNIFER RACER, Business Administration (2025)
B.F.A., Arizona State University, 2002
M.A., University of Phoenix, 2004

RAY RODRIGUEZ, Criminal Justice (2026)
B.A., Northeastern Illinois University
M.A., Western Illinois University
Ed.D., Northcentral University

MARITA ROMINE, Business Administration (2024)
A.A.S., Robeson Community College, 1980
B.B.S., Mount Olive College at Wilmington, 2005
M.B.A., Webster's University, 2009

CASEY RUDZINSKI, Sports Management Leadership (2023)
B.S., Temple University
M.S., Mount St. Mary's University, 2017
M.A., Hood College, 2018
Ph.D., Northcentral University, 2022

MARA SELLERS, Business; College Life (2025)
Bachelor of Interdisciplinary Studies, Arizona State University, 2007
M.S., Grand Canyon University, 2011

KAREN SIMMONS, Respiratory Therapy (2023)
A.A.S., Trident Technical College, 1997
B.S., University of Cincinnati, 2017
M.S.R.C., University of Cincinnati, 2022

JO SWITZER, Education (2026)
B.A., Arizona State University, 1980
M.Ed., Arizona State University, 1987

CY WAINWRIGHT, Assistant Professor of Sport Management (2021)
B.S., Newberry College, 2009
M.S., St. Cloud State University, 2011

MALLORY WATKINS, Criminal Justice (2024)
B.S., Marshall University, 2016
M.S., West Virginia State University, 2019
Ph.D., Liberty University, 2023

LERONE WILDER, Assistant Professor of Religion (2021)
B.A., University of South Carolina, 2005
M.Div., Interdenominational Theological Center, 2010
Ph.D., Union Institute and University, 2019

ANDREW WINBURN, Religion (2024)
B.S., University of South Carolina, 2002
M.Div., Southeastern Baptist Theological Seminary, 2006
Ed.D., Southeastern Baptist Theological Seminary, 2014

CHELSEA YOUNG, Vice President for Innovation and College-Wide Initiatives; Professor of Education (2026)
B.S., Northcentral University, 2016
M.B.A., Northcentral University, 2017
Ed.D., Northcentral/National University, 2023

Admissions, Expenses, and Financial Aid

Admissions

Admission requirements for Bachelors' Degrees:

- Completed online application form
- Official transcripts
- Freshman students must provide a high school transcript or equivalent (GED)
- Transfer students must provide transcripts from all previously attended colleges or universities. If the student has not successfully completed 28 college credits, they will be required to provide their high school transcript.
- Minimum GPA requirement: 2.0 on a 4.0 scale
 - Admission to the B.S. in Computer Science and the B.S. in Cybersecurity requires a minimum GPA of 2.5 on a 4.0 scale.

Admission requirements for Respiratory Therapy (BSRT):

- Completed online application form
- Official transcripts
- Transfer students must provide transcripts from all previously attended colleges or universities
- Completed a regionally accredited associate's degree program in Respiratory Therapy with a 2.0 GPA or better
- Passed the RRT Credential offered by the National Board of Respiratory Care
- Active state license to practice Respiratory Therapy
- Active membership in the AARC
- Active NBRC credential
- Minimum GPA requirement: 2.0 on a 4.0 scale

Admission requirements for RN to BSN (Nursing):

- Completed online application form
- Official transcripts
- Transfer students must provide transcripts from all previously attended colleges or universities
- Students must hold an active RN licensure and be currently employed in a nursing role (part-time or full-time)
- Students must be a graduate of an accredited ADN program
- Students must have earned a grade of C or better on all prerequisite courses
- Minimum GPA requirement of 2.0 on a 4.0 scale

It is recommended to check directly with the admissions office or visit the [Newberry College website](#) for the most up-to-date and accurate information on admissions requirements for each online undergraduate program.

College Level Examination Program (CLEP)

Newberry College welcomes students of all ages and experiences to our campus. The College awards credit for college-level knowledge and experience by accepting the full range of College-Level Examination Program (CLEP) tests. Assuming an acceptable grade (see list below) on a CLEP examination, Newberry College grants full degree credit. On the basis of an acceptable score, all CLEP credits will be accepted for transfer students. Credit for English 113 (Introduction to Literature and the Research Paper) will not be awarded to students who complete the CLEP examination in English. The web-site for CLEP is <https://clep.collegeboard.org/clep-exams>.

	Credit	Credit Granting Score	Newberry Course
Business			
Info. Systems & Computer Applications	3	52	CSC elective
Principles of Management	3	50	MGT 260
Financial Accounting	3	51	ACC 210
Introductory Business Law	3	50	BUA 212
Principles of Marketing	3	50	MKT 220
Composition and Literature			
American Literature	3	50	ENG 230
Analyzing and Interpreting Literature	3	50	ENG elective
English Literature	3	50	ENG 220
Foreign Languages			
French, Level 1	6	50	FRE 101, FRE 102
French, Level 2	12	50	FRE 101, FRE 102, FRE 201, FRE 202
German, Level 1	6	50	GER 101, GER 102
German, Level 2	12	50	GER 101, GER 102, GER 201, GER 202
Spanish, Level 1	6	50	SPA 101, SPA 102
Spanish, Level 2	12	50	SPA 101, SPA 102, SPA 201, SPA 202
History & Social Sciences			
American Government	3	50	PSC 121
American History to 1877	3	50	HIS 121 or HIS 120
American History 1865 to the Present	3	50	HIS 122 or HIS 120
Human Growth and Development	3	50	EDU 230 or PSY 230
Intro. to Educational Psychology	3	50	PSY Elect.
Principles of Macroeconomics	3	50	ECO 210
Principles of Microeconomics	3	50	ECO 220
Intro to Psychology	3	50	PSY 120
Intro. to Sociology	3	50	SOC 101
Western Civilization I	3	50	HIS 111
Western Civilization II	3	50	HIS 112
Science and Mathematics			
Calculus	8	50	MAT 211, MAT 212
College Algebra	4	50	MAT 111
Precalculus	4	50	MAT 150
Biology	8	50	BIO 101, BIO 102
Chemistry	8	50	CHE 113, CHE 114

The scores appearing in Newberry College's policy are also the credit-granting scores recommended by the American Council on Education (ACE).

Academic Credit for Life Experience

Academic Credit for Life Experience Based Upon Demonstrated Competence

Newberry College recognizes that students sometimes take advantage of an opportunity to master a course of study or acquire skills in settings beyond the traditional classroom. Such settings may include field research, study travel, professional or military training, internships, and other alternative educational experiences. Newberry College thus permits students to earn up to fifteen (15) semester hours of academic credit for life experience by demonstrating an acceptable level of competence in one of the following ways:

- *Approved Standardized Examinations.* Scoring at the approved level on the College Level Examination Program (CLEP) or Defense Subject Standardized Tests (DANTES) examinations may earn a student college credit. Confirmation of the student earning this approved score must be approved and recorded by the Newberry College Registrar.
- *ACE Alternative Courses.* Where the American Council on Education (ACE) has evaluated alternative courses—such as those in banking, real estate, military training, or vocational training— the College will adopt the evaluation in the appropriate field as a source for determining what credit may be awarded. ACE credit must be applied for by the student and approved and recorded by the College Registrar.
- *Certificate of Documented Competency.* A student may earn credit hours for a specific course by obtaining a Certificate of Documented Competency (CDC) from one of the professors assigned by the College to teach that class. Such documented competency may take the form of scoring at an acceptable level on a test equivalent to the final examination in the course, submitting written papers comparable to those assigned in the traditional course, reporting on research carried out by the student related to the course content, or otherwise indicating to the instructor a level of learning commensurate with the learning objectives of the course for which the student is seeking life credit. The CDC will be awarded at the discretion of the professor when she or he is satisfied that the student has suitably mastered the course content and met the student learning outcomes outlined in the course syllabus. Final approval will be authorized by the Vice President for Academic Affairs and recorded in the Office of the Registrar.
- *Approved Portfolio.* A student may also earn a CDC by preparing a portfolio describing specific work activities, alternate educational experiences, or life experiences that document the prescribed learning outcomes associated with the course for which the documented competency is being sought. Material for this portfolio can come from a number of different sources, including workshops, seminars, self-study, non-credit classes, training courses, and work experiences. Note that it is the learning from (and not merely the experience of) these alternate programs or experiences that is evaluated. Appropriate departmental faculty members will evaluate the written portfolio and determine what credit, if any, might be warranted and awarded. Final approval will be authorized by the Vice President for Academic Affairs and recorded in the Office of the Registrar.

*** Students are responsible for the cost of any tests and fees associated with the administration of the Certificate and Portfolio.**

Such credit can be awarded only for subject matter or life experience that corresponds to the content of specific courses listed in the Newberry College Catalog. In order to earn such academic credit, students must demonstrate and/or document how their reported competencies correspond to the content of the courses for which they are seeking credit and fulfill the learning outcomes associated with each course.

Newberry College Online Program Expenses

- Students enrolling in a Graduate or Undergraduate Online program will be charged a \$100 enrollment fee.
- \$405 per credit hour in addition to other fees required in specific courses.
- \$50 technology fee per subterm
- Expenses for books and supplies are the responsibility of the student.
- Payments for online students are due and payable 10 days before the course start date.

Newberry Online: Eligibility for Continued Enrollment

To be able to continue enrollment the next consecutive term, Newberry Online students must pass one-half of credit hours attempted and must maintain a minimum cumulative grade point average on courses taken at Newberry College.

*Cumulative Term Minimum GPA Hours Attempted	GPA Required for Eligibility to Continue Enrollment
Credit Hours Attempted	Required GPA
0-29	1.50

30-59	1.75
60+	2.00
*Includes all credits attempted (S-U grades) and transfer hours, if any.	

Students who fail to meet the minimum grade-point average requirements will not be permitted to enroll the following term unless they are granted special permission from the Vice President of Graduate and Online Programs.

Satisfactory Academic Progress (SAP)

Students enrolled in a degree seeking program at Newberry College must meet *Satisfactory Academic Progress (SAP)* standards in order to maintain eligibility for federal and state aid. Institutional aid is not subject to SAP; therefore, students who fail to meet SAP may continue to receive institutional aid so long as all other basic eligibility requirements have been met.

The SAP evaluation process involves a review of three specific components: *quantitative*, *qualitative*, and *maximum timeframe*. The following pages outline the minimum standards for each requirement. *Please note that many state and institutional scholarships have higher eligibility requirements than those set forth by this SAP policy. It is ultimately the responsibility of students to know and understand their specific eligibility criteria for their federal, state, institutional, and private awards.*

Component #1: Quantitative

To meet the minimum requirement for the *quantitative* SAP component, students must complete *at least* 67% of the credit hours in which they officially enroll. This percentage (referred to as a “completion rate”) is calculated by dividing the number of credit hours earned (cumulative) by the number of credit hours attempted (cumulative). The completion rate percentage will be rounded in accordance with standard mathematical rounding rules (ex: 66.5% will be rounded up to 67%, whereas 66.49% will be rounded down to 66%).

$$\frac{\text{Cumulative Earned Credit Hours}}{\text{Cumulative Attempted Credit Hours}} = \text{Completion Rate (\%)}$$

Attempted hours include those for all completed courses, incomplete courses, withdrawn courses, failed courses, remedial courses, repeated courses, transferred courses, pass/fail courses, and courses that may have previously been forgiven due to academic amnesty. Attempted hours do not include courses that were dropped during an official add/drop period.

Component #2: Qualitative

In order to meet the minimum requirement for the *qualitative* SAP component, students must maintain a minimum GPA (local, cumulative) in accordance with the following schedule:

Credit Hours	Minimum Cumulative GPA
0-29 credit hours (Freshman)	1.50
30-59 credit hours (Sophomore)	1.75
60+ hours (Junior and Senior)	2.00

The following type of coursework will be excluded from the qualitative calculation for SAP: withdrawn coursework, incomplete coursework, transferred coursework, pass/fail coursework, and other types of coursework that carry no quality point value. Only the highest grade earned for repeat coursework will be counted in the qualitative calculation (please see “Repeat Coursework Disclaimer” below). All other coursework, including remedial coursework and coursework previously forgiven due to academic amnesty, will count in the qualitative calculation. GPA calculations will not be rounded for the purposes of determining qualitative completion status.

Component #3: Maximum Timeframe

In order to meet the minimum requirement for the maximum timeframe component, students must complete—or be able to complete—their declared program of study within 150% of its published length (as measured in credit hours). Students will not be permitted to receive aid after either of the following criteria have been met:

1. The student has reached or exceeded the maximum timeframe; or,
2. It has been determined that the student will exceed the maximum timeframe prior to completing his/her declared program of study.

All attempted credit hours (except those attempted elsewhere that have not been accepted for transfer) will be factored into the maximum timeframe calculation. Credit hours that may have been previously forgiven due to academic amnesty will still count in the maximum timeframe calculation. Students who have failed the maximum timeframe component because of a change in academic major are encouraged to file an appeal (see “SAP Appeal” section below).

Review of SAP

Academic records are reviewed for SAP at the end of each term (i.e., fall, spring, and summer), and official notifications are sent exclusively via institutional email. The SAP review process is referred to as an *evaluation*. There are three general SAP statuses—*satisfactory*, *warning*, and *ineligible*—and all statuses are based on the results of a student’s most recent evaluation.

Satisfactory Status: All students initially start their college career at Newberry in a satisfactory status. While in a satisfactory status, students are eligible for aid so long as they continue to meet all other basic eligibility criteria. Students can maintain a satisfactory status by continuing to meet the requirements of all SAP components during each subsequent evaluation.

Warning Status: Students are placed into a warning status when the following two criteria are met: (1) they were in a satisfactory status during their most recent semester of attendance, and (2) their most recent evaluation indicates that they did not meet the requirements for all SAP components. While placed in a warning status, students are allowed one (1) additional semester of aid eligibility (assuming all other eligibility criteria have been met). Students who meet the requirements for all SAP components at time of their next evaluation will be placed back into a satisfactory status. Students who do not meet the requirements for all SAP components at the time of their next evaluation will be placed into an ineligible status.^[1]

Ineligible Status: Students are placed into an ineligible status when they have exhausted their warning period and are still not meeting the requirements for all SAP components. Students in an ineligible status are not eligible for federal, state, or, in some cases, private funds (depending on the rules promulgated by their respective provider[s]). Students will remain ineligible until one of the following two situations occur: (1) a subsequent evaluation indicates that the requirements for all SAP components have been met, or (2) an appeal is submitted and approved.

^[1] Please note that students who fail to meet the maximum timeframe component will not be placed in a warning status but will instead move directly to an ineligible status.

SAP Status Summary

Status Name	Description	Eligible for Aid
Satisfactory	Student has met all SAP requirements.	Yes
Warning	A student, who was most recently in a satisfactory status, fails to meet one or more SAP requirements.	Yes; Time Limited
Ineligible	A student, who was most recently in a warning status, fails to meet one or more SAP requirements.	No

SAP Appeals

Students with unusual circumstances (e.g. death in the family, illness, injury, or other circumstance beyond their control) may request the reinstatement of their financial aid by submitting an appeal form and supporting documentation to the financial aid office. If a student’s appeal is granted, they will be placed in either a *probationary* status for one semester **or**, at the discretion of the financial aid office, a *financial aid recovery* status. If a student’s appeal is denied, they will remain in an ineligible status until such time as their next evaluation indicates that the requirements for all SAP components have been met.

1. Students who are placed in a probationary status will be allowed to receive their financial aid for one (1) additional semester (hereby referred to as a *probationary period*). If—at the end of the probationary period—a student has met the requirements for all SAP components, they will be placed back into a satisfactory status. If—on the other hand—a student has not met the requirements for all SAP components by the end of their probationary period, they will be placed back into an ineligible status.
2. Students who are placed in a financial aid recovery status^[1] will be allowed to receive their financial aid for a limited duration that potentially exceeds one (1) semester. While placed in a financial aid recovery status, students will be required to meet a series of pre-

defined academic goals (hereby referred to as a *financial aid recovery plan*). Financial aid recovery plans are reviewed during each subsequent evaluation, and students who fail to meet the terms and conditions of their financial aid recovery plan will be placed back into an ineligible status. A financial aid recovery status remains valid until any of the following situations occur: (1) a student has met the requirements for all SAP components and no longer needs to be placed in a financial aid recovery status, (2) a student fails to meet the terms and conditions of their financial aid recovery plan, (3) a student fails to maintain continuous enrollment, or (4) a student's financial aid recovery status otherwise expires.

In accordance with federal regulations, only one appeal may be submitted per unusual circumstance occurrence. All claims made in the appeal must be substantiated with supporting documentation. If a student is unable to provide documentation that substantiates their reason for requesting an appeal, the appeal will not be approved. If students have questions about the type of supporting documentation that should be submitted with their appeal, they should contact the financial aid office via email (finaid@newberry.edu). Students who wish to appeal must do so by 3PM the day before the published end of add/drop for that respective semester.

Repeat Coursework Disclaimer

Only traditional and online students who receive a grade of *D+*, *D*, or *F* in a course at Newberry may request to repeat the course to have the GPA reflect the higher grade (this can only be done once). Students who make a *C* or better may not repeat a course to improve their grade. Exception: Students in the pre-Nursing program who earn a *C* or *C+* in a pre-Nursing course may repeat a single course, one time only. *The request for an adjusted GPA must be made (to the registrar's office) during the registration period for the course that is to be repeated; and the course must be repeated at Newberry College.* Any repeat coursework attempted outside of this policy will be included in the GPA calculations for the qualitative component of SAP.

Grade Change Disclaimer

In accordance with federal regulations, grade changes (including those for incomplete coursework) will not be applied retroactively to evaluations. Should a student receive an official grade change, that change will not be factored into SAP calculations until the official evaluation immediately following the change.

[1] Referred to as an *academic plan* in federal regulations.

Registration and Payment - Online

Newberry College's student portal - Wolf Den - provides students with real-time information regarding both academic and financial accounts. Following admissions acceptance, students will receive log-in information to Newberry College email and Wolf Den. The academic advisor will register students for two courses per subterm, unless otherwise requested by the student. It is the student's responsibility to inform the academic advisor of alternative registration preferences.

Prompt payment of tuition and fees is expected. Students should ensure financial accounts are in good standing according to Newberry College payment deadlines. Students whose accounts are not in good standing may be prohibited from registration in successive terms.

How to Apply for Financial Aid

The Office of Financial Aid at Newberry College strives to provide access and equity in higher education by assisting students and their families (if applicable) in obtaining federal, state, and institutional aid. The Office of Financial Aid is generally open between the hours of 8am and 4:30pm, Monday - Friday and they may be reached at 803-321-3310 or finaid@newberry.edu.

Applying for financial aid at Newberry College is fast and easy! To get started, you must:

1. Apply and be accepted for admission to Newberry College;
2. Submit the *Free Application for Federal Student Aid (FAFSA)* online at <https://studentaid.gov/h/apply-for-aid/fafsa>
3. Review, complete, and submit any additional documentation requested by the Office of Financial Aid

Newberry College does not currently utilize a priority deadline for financial aid applications; however, all SC residents must complete a FAFSA by August 1st of each year if they wish to be considered for a South Carolina Tuition Grant (students must meet eligibility requirements to receive a SC Tuition Grant).

Financial Aid Guidelines for Undergraduate Online Students

1. The Office of Financial Aid's official communication method is email. It is the responsibility of every student to check their Newberry College email on a regular basis for updates from the financial aid office.
2. Newberry College does not allow gift aid to exceed the direct cost of attendance (tuition, fees, room, and board). Should a student receive more gift aid than is necessary to cover direct costs, the financial aid office will reduce institutional aid to compensate. *With the express permission of the Vice President for Administration or their designee, this policy may be overruled on a case-by-case basis.*
3. To qualify for institutional aid, students must enroll on a full-time basis each trimester. A student is enrolled on a full-time basis when they enroll in at least 12 credit hours of non-remedial coursework each trimester. Students enrolled in a remaining period of study that is shorter than a full academic year (3 trimesters) may receive institutional aid at a prorated amount for part-time attendance.
4. To qualify for state aid, students must enroll on a full-time basis each year. For state aid purposes, a student is enrolled on a full-time basis when they enroll in at least 12 credit hours of non-remedial, degree-applicable coursework each trimester.
5. Students are primarily responsible for financing their educational costs. Newberry College's financial aid programs are designed to supplement the student's (and family's, if applicable) resources, not pay for the entire cost of attending. For programs that are need-based, a student's level of need is determined using standard federal methodology.
6. Financial aid award amounts are subject to change depending upon funding levels and student eligibility criteria. Receiving a funding type one year does not necessarily indicate that you will receive it in subsequent years.
7. Students wishing to receive a federal direct student loan must complete a Master Promissory Note and Entrance Loan Counseling. Both documents must be completed online at <https://studentaid.gov/>.
8. Students are not eligible for institutional aid while being charged a reduced rate for tuition.
9. Students are required to notify the Office of Financial Aid if they receive any type of aid that is not directly awarded by the college.
10. A U.S. citizen or national, a permanent resident of the U.S., certain residents of the Pacific Islands, and other eligible non-citizens (with an I-151, I-551, I-94, or I-688) may be eligible for some forms of federal aid and/or state aid. Documentation in addition to that indicated in the section "How to apply for Financial Aid" may be required.
11. Once a student completes the requirements for an undergraduate degree (as defined by federal regulations), the student is no longer eligible to receive the Federal Pell Grant, the supplemental Educational Opportunity Grant, a South Carolina Merit-Based Scholarship, or a South Carolina Tuition Grant.

Financial Obligations and Refunds - Online

It is expected that students will be enrolled for the entire subterm. Refund of any portion of tuition and fees will be made only in the case of official withdrawal from the College through the Office of the Vice President for Academic Affairs. Identity verification may be requested before refunds are disbursed. The official date of withdrawal will be established by the Registrar. Accordingly, the refund schedule will be applied based on the withdrawal date. See the [2026-2027 graduate and online calendar](#) for specific drop and withdrawal dates.

Identity Verification

Newberry College issues each student a unique identifier number at the time of application. This ID # follows the student throughout their enrollment. It does not change, so it serves as one method of validation. Upon acceptance, the student self-selects a unique password that allows protected access to Jenzabar, the college's information management system and course management system.

At the time of enrollment, the student is given a unique email address and self-selects a unique password that protects access to the email account. Students who log into Jenzabar or to their email account provide assurances to faculty of their identity for online courses.

Newberry College requires identity verification to help protect students, the College, and federal/state financial aid programs from identity theft and financial-aid fraud. Students are responsible for providing their complete and true identity information in any identification verification process. At this time there are no additional student fees associated with student verification.

Newberry College may authenticate student identities through a combination of the following methods:

1. Pedagogical and related practices that are effective in verifying student identity
2. Third party vendors that provide robust identity verification or proctoring software services
3. Other technologies approved by the University that have been shown to be effective in verifying student identification

Academic Regulations

Newberry College Online Privacy Policy

Newberry College is committed to protecting the privacy of all our students: past, present, and future. The procedures for protecting the privacy of students are the same whether face-to-face or online. As such, Newberry College adheres to the Family Education Rights and Privacy Act of 1974:

Newberry College practices strict confidentiality of all student records. Records are maintained for the benefit of students and the institution but held in strict confidence in compliance with the Family Education and Privacy Act of 1974 (FERPA) and the Family Personal Privacy Act of 2002.

Academic Integrity Policy

Introduction and Definitions

The Newberrian Creed calls for honesty in one's social and academic life and applies to all students of Newberry College. Academic integrity is important for:

- **STUDENTS:** Students invest time, energy, and money in their future. Maintaining integrity in their academic work ensures that they develop the skills and knowledge they need and that their degree is reflective of their personal academic achievements.
- **NEWBERRY COLLEGE:** Academic honesty is integral to the Newberry College mission to nurture *lifelong intellectual and personal development* through a *supportive academic community*.
- **EMPLOYERS:** Today's employers expect that college graduates will be able to solve complex problems, think critically, and demonstrate consistent, ethical decision-making skills. Learning and applying these skills in a supportive academic community prepares students for a successful, meaningful future.

Academic dishonesty takes many forms. The Newberrian Creed is intended to create a community that discourages all forms of academic dishonesty. The following examples, though not exhaustive, illustrate the types of conduct that violate the Creed.

CHEATING: Using unauthorized materials, information, or study aids in any academic exercise

- Copying from another student's work on any academic assignment or exam
- Using notes or books during an exam without permission
- Obtaining access to the contents of an exam or the purchase, sale, or theft of unauthorized material before or during an exam

COLLUSION: Working with others on assignments, projects, or exams without explicit permission of the instructor

PLAGIARISM: Representing the words, ideas, or work of another as one's own in any academic exercise

- Copying text, images, or data from a source without proper citation
- Paraphrasing someone else's work without acknowledgement
- Submitting the same work for multiple assignments without permission from all instructors involved

FABRICATION: Unauthorized invention or falsification of information or citations in one's academic work

- Creating fake data or results for research projects
- Altering data to fit expected outcomes

- Citing sources that do not exist or were not used
 - NOTE that generative AI tools like ChatGPT typically use fake or unverifiable sources

DECEPTION: Providing false information or fabricating excuses to improve one's grade or helping another person lie to preserve or improve their own grade

- Lying about reasons for missing a class, exam, or assignment deadline
- Forging signatures or documents

IMPROPER USE OF TECHNOLOGY: Using technology inappropriately to gain academic advantage

- Using electronic devices to access unauthorized information during an exam
- Altering or manipulating academic records or files
- IMPROPER USE OF ARTIFICIAL INTELLIGENCE: Using AI tools to complete assignments, generate content, or perform tasks without explicit permission from the instructor
 - Submitting AI-generated essays or projects as one's own work
 - Using AI to bypass plagiarism detection tools
 - Employing AI to conduct research or solve problems without disclosure
 - Employing AI to rewrite, revise, or correct one's work

Whenever a student is uncertain as to whether conduct would violate the Creed, *it is the responsibility of the student* to seek clarification from the appropriate faculty member or instructor of record prior to engaging in such conduct.

Procedures for Resolving Allegations of Academic Dishonesty

1. Academic Resolution

- If the instructor of record determines that a student has been dishonest in their academic work, the instructor must notify the student in writing within three (3) business days of discovery and complete the Academic Integrity Incident Report in Wolf Den after meeting with the student. The instructor must provide evidence to support the allegations in the report.
- The student must meet with the instructor in person or virtually to discuss the alleged violation within three (3) business days of receiving the written notification. Both the student and instructor are permitted to have a witness to the conversation present. ***Failure of the student to meet will be regarded as an implicit acceptance of responsibility and the penalty assigned by the instructor will stand.***
- The conversation can result in two possible outcomes:
 - **Student accepts responsibility for the violation:** If the student accepts responsibility, the instructor's options include, but are not limited to 1) a grade of "F" for the assignment on which the violation occurred, 2) a grade of "F" for the course, 3) an ungraded assignment that directly addresses the violation and in which the student admits responsibility, 4) a reasonable penalty commensurate with the violation. The student will receive a letter from the Office of Academic Affairs noting the violation and resolution. If the student accepts responsibility, they waive the right to appeal the instructor's sanction and the issue will be considered resolved.
 - **Student does not accept responsibility for the violation:** If the student does not accept responsibility, the instructor will assign a grade penalty that will 1) remain in place until the issue is fully resolved and/or 2) be the final resolution of the issue. The student will receive a letter from the Office of Academic Affairs noting the violation, grade penalty, and the appeal process.

- In the case of an alleged violation that significantly impacts a student's final grade, the instructor can assign an Incomplete (I) grade that will remain in place until the issue is resolved. Graduating seniors will receive priority in resolving final grades. An Incomplete grade must be resolved before the student can receive their diploma.

2. Appeals

If the student contests the alleged violation and/or the grade penalty imposed by the instructor, the student has two options for appeal. The student must choose one option and submit the written appeal within three (3) business days of meeting with the course instructor.

• OPTION 1: INFORMAL ADMINISTRATIVE REVIEW

- The student may appeal to the Associate Vice President for Academic Affairs for an informal administrative review of evidence. The purpose of the informal administrative review is to resolve the allegations without a formal hearing.
- The detailed appeal must be made for one or all of the following reasons:
 - New evidence not available to the instructor at the time of the sanction that would significantly impact the instructor's decision.
 - The grade penalty is inappropriate or too harsh in relation to the violation.
 - The instructor demonstrates bias that influences their impartiality in assigning the grade penalty.
- The student is required to meet in person or virtually with the AVPAA to discuss the appeal. In the event the student fails to meet, the AVPAA will make a decision based on information available at the time of the scheduled meeting. The possible outcomes are:
 - **Responsible:** The AVPAA finds, based on the evidence, that it is more likely than not (51% or more) that a violation occurred.
 - **Not Responsible:** There is insufficient evidence to determine that the accused is responsible.
- The AVPAA reserves the right to assign additional, non-academic sanctions.
- The decision of the AVPAA is final. [Note the option to appeal in the case of subsequent violations below.]

• OPTION 2: FORMAL HEARING

- The student may appeal to the Newberry College Judicial Council (NCJC) or designees for a formal hearing. The NCJC consists of students, faculty, and staff, chosen at the discretion of the Assistant Dean of Student Affairs (faculty members will always be present at a hearing for an academic issue).
- The detailed appeal must be made for one or all of the following reasons:
 - New evidence not available to the instructor at the time of the sanction that would significantly impact the instructor's decision.
 - The grade penalty is inappropriate or too harsh in relation to the violation.
 - The instructor demonstrates bias that influences their impartiality in assigning the grade penalty.
- Formal hearing procedures and student rights are located in the [Newberry College Student Code of Conduct](#). If the student fails to appear at the formal hearing, the NCJC or designees will make a decision based on information available at the time of the hearing.
- The hearing panel will base their determinations of responsibility solely on the information presented during the hearing, applying the preponderance of the evidence standard. The possible outcomes are:

- **Responsible:** The NCJC finds, based on the evidence, that it is more likely than not (51% or more) that a violation occurred.
- **Not Responsible:** There is insufficient evidence to determine that the accused is responsible.
- A “responsible” finding by the hearing panel may include additional sanctions.
- The hearing panel decision is final.

For both appeal options, the student will receive a notification of the outcome. All documents related to the violation will be retained in the student’s disciplinary record for a length of time specified by the type of sanction (see the [Newberry College Student Code of Conduct](#)).

3. A list of possible sanctions, aside from grade penalties, can be found in the [Newberry College Student Code of Conduct](#).

4. SUBSEQUENT VIOLATIONS

If the student is reported for a second or subsequent academic integrity violation and has been found responsible for a previous violation, through admitting responsibility or through an appeal, they will lose the option of accepting an Academic Resolution from the instructor and will proceed immediately to the Informal Administrative Review. If they are unsatisfied with the outcome of the Informal Administrative Review, the student may appeal to the Newberry College Judicial Council. All decisions of the NCJC are final.

Beyond the first violation, students are subject to more severe sanctions, including suspension and/or expulsion from Newberry College.

Course Load - Online

For purposes of financial aid requirements, students must be enrolled in a minimum of 12 credit hours each trimester to be considered full-time. Students who desire to register for more than 6 credit hours in a subterm are required to secure the written authorization of the Vice President for Graduate and Online Programs (or his/her designee). Generally, students seeking to enroll in more than 6 credit hours in a subterm must possess a cumulative GPA of 3.0 or higher.

Students on academic probation are not permitted to register for more than 6 hours in a subterm.

Class Attendance - Online Programs

Attending your online class is vital to your success just as in your face-to-face classes. Students are expected to be attentive and to participate in all class discussions as well as in the online classroom assignments. Students are expected to log in 5 of the 7 days a week and stay current on their weekly assignments. Students are also required to do the first assignment within 72 hours of the start of each course. Students should set aside specific, regular blocks of time during the week to work on course materials. Students are expected to stay current on the course schedule/calendar and mark important dates per the syllabus in each course.

Newberry Online Second Degree Requirements for Core Curriculum Bachelor’s Degree

Newberry Online students with a bachelor’s degree from another regionally accredited institution seeking a second bachelor’s degree are required to complete the following requirements at Newberry College:

- A minimum of 30 semester hours, including a minimum of 12 hours in the major, and the following core curriculum requirements:
 - 3 credit hours in Religion
 - One Writing Intensive (WI) course

Associate’s Degree

Newberry Online students with an associate’s degree (A.A., A.S.) from a regionally accredited institution seeking a bachelor’s degree enter bachelor’s programs under these policies:

- Associate of arts and associate of science degrees (A.A., A.S.) count as a fully satisfied core, aside from 1 religion and 1 WI requirement. Religion credit may be awarded through completion of equivalent courses at other institutions.
- Students who transfer with associate's degrees must complete at least the last 30 semester credit hours at Newberry College and earn a minimum (transfer and Newberry College) of 120 semester credit hours in order to fulfill bachelor's degree requirements.
- Students who transfer, even with an associate's degree, must complete at least one Writing Intensive (WI) course at Newberry College.
 - Students should refer to "Additional Guidelines for Transfer Applications" that may be applicable to their specific situations.
- Students who have earned an Associate of Applied Science degree (A.A.S.): certain online programs have articulation agreements with the South Carolina Technical College system that will affect how the core requirements work. Please contact the head of the program or the Vice President for Graduate and Online Programs for more information.

Dean's List - Undergraduate Online Students

The Dean's List is issued each trimester. It lists all full-time students taking courses leading to a degree who attained a GPA of 3.5 or higher on at least 12 semester hours in the previous trimester and who did not have grades of F or I (Incomplete). Students who received a grade of Incomplete will be reevaluated once the final grade is submitted.

Online Student Honors

Students in the Newberry Online programs are eligible for Latin Honors if they meet the following criteria:

- complete all requirements for the degree with a minimum of thirty (30) semester hours earned at Newberry College
- 3.90 or higher GPA - *Summa Cum Laude*
- 3.75 - 3.89 GPA - *Magna Cum Laude*
- 3.50 - 3.74 GPA - *Cum Laude*

Auditing a Course

Newberry Online students may audit Newberry Online courses in the selected degree-completion programs without additional costs, subject to approval by the instructor and the Office of the Registrar. Students not enrolled full-time may audit courses at a rate of \$50 per course. Audit status may not be changed to credit status after the course has begun.

Courses that are audited cannot count toward the completion of the requirements for a degree.

Repeating a Course

Traditional and Newberry Online students who receive a grade of "D+", "D", "F", on a course at Newberry may request to repeat the course to have the GPA reflect the higher grade—for the first repeat only. Students who make a "C" or better, may not repeat a course to improve their grade.

The request for an adjusted GPA must be made during the registration period for the course that is to be repeated. The course must be repeated at Newberry College in order to receive benefit of this repeat clause.

Newberry Online: Academic Probation

1. A Newberry Online student must pass at least ½ of the credit hours in which they are enrolled during a term or the student will be placed on academic probation for the next consecutive term.
2. A Newberry Online student must maintain a cumulative minimum grade point average on credits taken at Newberry College as outlined below or the student will be placed on academic probation:

*Cumulative Term	Minimum GPA
Hours Attempted	Required GPA
0-29	1.50
30-59	1.75
60+	2.00

A Newberry Online student on academic probation for the Fall Term (or Spring Term or Summer Term) must earn at least six semester hours and twelve grade points during the two following sub-terms to be eligible for continued enrollment.

A Newberry Online student in good standing with Newberry College shall be defined as a student who is free of academic and/or conduct probation and making at least minimal progress toward the completion of the degree sought. **Newberry Online students will not receive transfer credit for college-level study attempted during the period of probation. Also, students on probation should refer to Satisfactory Academic Progress to learn how Academic Probation might affect Financial Aid.”**

Newberry College Online Core Curriculum for Undergraduate Degrees

The Newberry College Online Core Curriculum for students accepted into the Newberry College Online programs is designed to help students build a solid educational foundation emphasizing intellectual and personal development, meaningful vocation and engaged citizenship in a global society. The Liberal Arts Core Curriculum enables students to explore the following principal areas of knowledge: humanities and fine arts, social and behavioral sciences, natural sciences and mathematics.

Requirement	Credit Hours
CL: COL 110 - Academic and Professional Success	3
EN: ENG 113 - First-Year Composition	3
WI: Writing Intensive	3
RL: REL 110 or 12x - Religion	3
SB: Social and Behavioral Sciences	3
MA: MAT 101, 111, 121, 150, 200, or 211 - Mathematics*	3 - 4
LS: Laboratory Science	4
CE: Civic Engagement	3
GL: Global Learning	3
HF: Humanities and Fine Arts	3
TOTAL	31-32
<i>Note: No single course can fulfill more than one general core requirement.</i>	
* SSC 230 and BUA 200 may count as mathematics requirements	
Major Core Requirements:	
PCOM: Professional Writing and Communication (mission statement area 1)	
PETH: Professional Ethics (mission statement area 2)	
PCEN: Professional Civic Engagement (mission statement area 3)	
Each major will cover these requirements in courses (or a course) of the program's choosing.	
Note: Any course that fulfills a major core requirement cannot also fulfill a general core requirement.	

Course Registration Adjustment - Online

Students may adjust their academic schedule during the specified add/drop period for each subterm. After the add/drop period, students may withdraw from a course (or courses). Consult the official [academic calendar for graduate and undergraduate online students](#) for specific add/drop and withdrawal periods.

Degree Conferral - Online

Students enrolled in Graduate and Online programs are enrolled in 7.5 week courses. Newberry College will confer degrees for students completing graduation requirements effective on the first business day after the final day of the subterm.

Acceptable Use of Information Technology Policy

Introduction

Newberry College offers comprehensive academic programs that emphasize the use of technology. Access to information technology is essential to the pursuit and achievement of the college's instructional, research, administrative, and service missions. As such, the use of information technology is a privilege, and all members of the college community are expected to be responsible and ethical users of information technology. This policy applies to all technology acquired by or on behalf of Newberry College (wherever used) and all technology (however acquired) used on any Newberry College resources.

Purpose

The Acceptable Use Policy:

1. Promotes the responsible and ethical use of computing, information resources, and/or communication systems, collectively known as "information technology" but hereafter known as "IT," administered by the Office of Campus Technology (OCT).
2. Defines the rights, responsibilities, and standards of conduct for its faculty, administrators, staff, students, and other authorized users with regard to the use of IT.
3. Explains the appropriate procedures for enforcing any and all misuse of the college's IT resources and outlines appropriate disciplinary procedures for violating these rules.

Responsibilities

1. It is the responsibility of the college faculty, administrators, staff, or student workers to communicate this policy and its contents to any and all users of IT at, or in affiliation with, Newberry College. Not being aware of any part of this policy does not excuse the individual from being responsible for its contents.
2. The Newberry College OCT is responsible for the following:
 - a. Maintaining user accountability requirements including user identification and authentication, account administration, and password integrity.
 - b. Making every effort to protect the privacy of users and confidentiality of data.
 - c. Ensuring fair access to IT.
 - d. Developing, implementing, and enforcing security policies and standards.
3. All Newberry College IT users are responsible for the following:
 - a. Acting in a responsible, ethical, and legal manner in the use of IT. As such, this use of IT implies consent with any and all applicable college policies and regulations.
 - b. Using IT for authorized college business only. Excessive use of any IT resource for personal use is prohibited.
 - c. Safeguarding data including personal information and passwords.
 - d. Recognizing the limitations to privacy afforded by electronic services.
 - e. Respecting other users and their expectation of privacy, confidentiality, and freedom of expression.
 - f. Taking precautions to prevent the initial occurrence and/or spread of computer viruses. Therefore, network connected resources must utilize college-approved anti-virus/spyware software (Acronis - Managed Endpoint Detection). This will be installed on ALL Newberry College assigned computers through the Office of Campus Technology (OCT).
 - g. Avoiding any unauthorized or illegal use of IT. This includes but is not limited to the transmission of abusive or threatening material, spam, or communications prohibited by state or federal laws.
 - h. Avoiding software or web pages that attempt to circumvent installed network controls.
 - i. Using IT in compliance with applicable license and purchasing agreements. Each user is individually responsible for reading, understanding, and adhering to all licenses, notices, and agreements in connection with IT which he or she uses.

Compliance

Newberry College reserves the right to capture, preserve, and/or inspect any information transmitted through, stored on, or used on any IT resource without notice especially when:

1. There is reasonable cause that a user has violated this policy.
2. A user or an account appears to be engaged in suspicious activity.
3. It is necessary to protect the integrity, security, or functionality of IT resources.
4. It is necessary to protect the College from liability.
5. It is permitted or required by law.

Enforcement and Disciplinary Procedures

Any user who violates any part of this policy may be subject to the following:

1. Suspension or revocation of the user's computer account and/or suspension or revocation of access to the college's IT resources.
2. Disciplinary action as described in Newberry College's Student Handbook which may include suspension, dismissal, or expulsion from the college.
3. Disciplinary procedures outlined in Newberry College's Faculty Handbook or any other documents outlining conduct for faculty, staff, administration, or student employees which may include termination of employment or other disciplinary action.
4. Civil or criminal prosecution under federal and/or state law. Noncompliance with certain provisions of this policy may incur penalties under such laws which may include fines, orders of restitution, and imprisonment.
5. Re-instatement of computer privileges shall be examined on a case-by-case basis.

Procedure to Update and/or Amend

Newberry College reserves the right to update and/or amend this document to reflect college policy changes and/or state or federal law.

Degrees

Criminal Justice Online

Degree Type

Bachelor of Arts

Division of Graduate and Online Programs

Vice President for Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

Program Learning Outcomes:

1. Apply an understanding of the major concepts of law, theoretical perspectives, empirical findings and basic structures involved with law enforcement, the court system, and corrections.
2. Apply theoretical frameworks to understanding the causes and prevention of crime, the processes of criminalization, and crime enforcement.
3. Apply an understanding of basic research methods in criminal justice and criminology, including design, data analysis, and interpretation.
4. Demonstrate an understanding of the origins of criminal behavior, society's response to crime, and the consequences of crime to our society.
5. Demonstrate knowledge of the major historical trends, concepts, perspectives, and research in criminal justice.
6. Demonstrate the ability to use critical thinking skills, skeptical inquiry, and the scientific approach to problem solving in classroom exercises applied to criminal justice texts, readers, role play, case-analysis, academic service learning, guest speakers, and tours.
7. Demonstrate effective oral and written communication skills within a liberal arts foundation to prepare for a career in the criminal justice system.

Requirements for the **Major in Criminal Justice Online**, not including Core Curriculum requirements:

Required Courses

Item #	Title	Credits
CRJ 101	Introduction to Criminal Justice	3
CRJ 212	Correctional Systems	3
CRJ 214	Policing in America	3
CRJ 246	Criminology	3
CRJ 311	Criminal Law and Judicial Process	3
PSC 343	Constitutional Law: Civil Liberties and Civil Rights	3
SSC 220	Research Methods for the Social Scientist	3
SSC 230	Introduction to Statistics for Social Scientists	3
PSY 120	General Psychology	3
PSC 121	U. S. Government	3
CRJ 403	Capstone	3

Choose 1 Psychology Course

Item #	Title	Credits
PSY 231	Abnormal Psychology	3
PSY 312	Applied/Forensic Psychology	3

Choose 2 Criminal Justice Electives

At least 1 chosen course must have a CRJ prefix. Chosen courses in this section may not be the same as courses chosen in another section.

Item #	Title	Credits
CRJ 248	Juvenile Justice	3
CRJ 315	Victimology	3
CRJ 480	Seminar in Selected Topics	3
CRJ 403	Capstone	3
CRJ 491	Independent Study	1-3
CRJ 492	Independent Study	1-3
CRJ 495	Internship in Criminal Justice	3
PSY 231	Abnormal Psychology	3
PSY 312	Applied/Forensic Psychology	3
SOC 102	Social Problems	3

Electives

Students must complete electives or a minor to meet the 120-credit hour graduation requirement.

Total Credits	120
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Criminal Justice Online with Paralegal Studies Emphasis

Degree Type

Bachelor of Arts

Division of Graduate and Online Programs

Vice President for Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

The Criminal Justice Online program offers an option that includes a Paralegal Studies emphasis. Students must take all courses listed below to earn this degree.

Requirements for the **Major of Criminal Justice Online with an Emphasis in Paralegal Studies**, not including core curriculum requirements:

Required Criminal Justice Online Courses

Item #	Title	Credits
CRJ 101	Introduction to Criminal Justice	3
CRJ 212	Correctional Systems	3
CRJ 214	Policing in America	3
CRJ 246	Criminology	3
CRJ 311	Criminal Law and Judicial Process	3
CRJ 403	Capstone	3
PSC 121	U. S. Government	3
PSC 343	Constitutional Law: Civil Liberties and Civil Rights	3
PSY 120	General Psychology	3
SSC 220	Research Methods for the Social Scientist	3
SSC 230	Introduction to Statistics for Social Scientists	3

Choose 1 Psychology Course

Item #	Title	Credits
PSY 231	Abnormal Psychology	3
PSY 312	Applied/Forensic Psychology	3

Choose 2 Criminal Justice Electives

Students may not take courses in this section that fulfill requirements for the major.

Item #	Title	Credits
CRJ 248	Juvenile Justice	3
CRJ 315	Victimology	3
CRJ 403	Capstone	3
CRJ 480	Seminar in Selected Topics	3
CRJ 491	Independent Study	1-3
CRJ 492	Independent Study	1-3
CRJ 495	Internship in Criminal Justice	3
PSY 231	Abnormal Psychology	3
PSY 312	Applied/Forensic Psychology	3
SOC 102	Social Problems	3

Requirements for Paralegal Studies Emphasis

Item #	Title	Credits
LEX 110	Introduction to the Law	3
LEX 220	Law Office Management	3
LEX 230	Legal Research and Writing	3
LEX 320	Advanced Topics in Law: Torts	3
LEX 330	Civil Litigation	3
LEX 340	Criminal Law and Procedure	3
LEX 350	Family Law	3
LEX 490	Legal Internship	3-12
	Total Credits	66-75

Psychology Online

Degree Type

Bachelor of Arts

Division of Graduate and Online Programs

Vice President for Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

Program Learning Outcomes:

1. Psychology graduates can demonstrate knowledge of the core concepts and theoretical perspectives in psychology, which include experimental and social science-oriented information.
2. Psychology graduates can apply basic research methods in psychology, including research design, data analysis, and interpretation.
3. Psychology graduates can communicate effectively in a variety of formats.
4. Psychology graduates can identify and utilize ethical principles as presented by the American Psychological Association (APA).
5. Psychology graduates can successfully engage in the community and provide service.
6. Psychology graduates can demonstrate competency in the use of information technologies related to psychological inquiry.
7. Psychology graduates can use creative thinking and skeptical inquiry and, where possible, the scientific approach to solve problems related to behavioral and mental processes.

Required Courses

Item #	Title	Credits
PSY 120	General Psychology	3
PSY 230	Developmental Psychology	3
PSY 231	Abnormal Psychology	3
PSY 236	Social Psychology	3
PSY 300	History and Systems	3
PSY 312	Applied/Forensic Psychology	3
PSY 325	Personality	3
PSY 350	Learning and Memory	3
PSY 360	Cognitive Psychology	3
PSY 370	Physiological Psychology	3
SSC 220	Research Methods for the Social Scientist	3
SSC 230	Introduction to Statistics for Social Scientists	3
SSC 402	Capstone	3

Electives

Students must complete electives or a minor to fulfill the 120-credit hour graduation requirement.

Total Credits	120
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Business Administration Online

Degree Type

Bachelor of Science

Division of Graduate and Online Programs

Vice President of Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

Program Learning Outcomes:

- 1. Understanding of business terms and strategies:** Students will demonstrate a clear understanding of fundamental business terminology, concepts, and strategies and apply them effectively in organizational contexts.
- 2. A comprehensive understanding of the field of business:** Students will exhibit a comprehensive understanding of core business disciplines, including management, marketing, accounting, finance, operations, business law and ethics, and demonstrate the ability to integrate these functions in solving complex organizational challenges.
- 3. Knowledge of where business fits in our overall society:** Students will be able to demonstrate collaborative skills by effectively working in groups, managing conflict, and contributing to collective goals in diverse and multicultural business settings while applying strong time management practices to meet deadlines and achieve organizational objectives efficiently.
- 4. Ability to apply critical thinking skills to solve problems within the firm:** Students will demonstrate an ability to apply critical thinking skills to identify, analyze, and solve complex business problems using appropriate data, analytical frameworks, and ethical judgment.

Requirements for the **Major in Business Administration Online**, not including Core Curriculum courses:

Required Courses

Item #	Title	Credits
ACC 210	Principles of Financial Accounting	3
ACC 220	Principles of Managerial Accounting	3
BUA 101 or BUA 171	Introduction	3
BUA 200	Business Statistics	3
BUA 212	Business Law and Ethics	3
BUA 233	Principles of Finance	3
BUA 241	Personal Finance	3
ECO 210	Principles of Macroeconomics	3
ECO 220	Principles of Microeconomics	3
MIS 215	Spreadsheet Analysis	3
MGT 260	Principles of Management	3
MKT 220	Principles of Marketing	3
MGT 432	International Business	3
MGT 472	Strategic Management	3

Choose 1 BUA Elective

Item #	Title	Credits
BUA 341	Corporate Finance	3
MGT 462	Organization Behavior	3

Electives

Students must complete electives or a minor to fulfill the 120-credit hour graduation requirement.

Total Credits	120
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Business Administration Online with Emphasis

Degree Type

Bachelor of Science

Newberry College offers 2 emphases within the Business Administration Online degree. To earn an emphasis, follow the appropriate degree path below. Note that the Business Administration Core courses are required.

Core Business Administration Requirements

Item #	Title	Credits
ACC 210	Principles of Financial Accounting	3
ACC 220	Principles of Managerial Accounting	3
BUA 101 or BUA 171	Introduction	3
BUA 200	Business Statistics	3
BUA 212	Business Law and Ethics	3
BUA 233	Principles of Finance	3
BUA 241	Personal Finance	3
BUA 432	International Business	3
ECO 210	Principles of Macroeconomics	3
ECO 220	Principles of Microeconomics	3
MGT 260	Principles of Management	3
MGT 472	Strategic Management	3
MIS 215	Spreadsheet Analysis	3
MKT 220	Principles of Marketing	3

Choose 1 Business Administration Elective

Item #	Title	Credits
BUA 341	Corporate Finance	3
MGT 361	Human Resources Management	3
MGT 462	Organization Behavior	3

Hospitality Management Emphasis Requirements

Item #	Title	Credits
HOS 110	Introduction to Hospitality Management	3
HOS 220	Operational Management - Hotel and Lodging Industry	3
HOS 230	Operations Management - Food and Beverage Industry	3
HOS 240	Operations Management - Events and Tourism	3
HOS 320	Hospitality Revenue Management	3
HOS 490	Internship in Hospitality Management	3

Paralegal Studies Emphasis Requirements

Item #	Title	Credits
LEX 110	Introduction to the Law	3
LEX 220	Law Office Management	3
LEX 230	Legal Research and Writing	3
LEX 320	Advanced Topics in Law: Torts	3
LEX 330	Civil Litigation	3
LEX 340	Criminal Law and Procedure	3
LEX 350	Family Law	3
LEX 490	Legal Internship	3-12
	Total Credits	63-78

Computer Science Online

Degree Type

Bachelor of Science

Division of Graduate and Online Programs

Vice President for Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

This major is offered online through a **consortium** of accredited colleges and universities. All CSC courses within the program are delivered by faculty employed by partner institutions in the consortium, with technology and administrative support provided by Rize Education. Oversight of courses offered through the consortium is reviewed and approved by Newberry College. Students register through Newberry College and receive academic credit from Newberry College.

Program Learning Outcomes:

1. Analyze processes and complex problems using industry-standard frameworks and techniques.
2. Design appropriate software application solutions for complex processes using current software development tools and techniques.
3. Determine appropriate front-end, back-end, and middle-ware programming tools and techniques for developing software application solutions.
4. Determine appropriate industry-standard software testing techniques to ensure scalable and reliable code development.
5. Utilize industry-standard software development tools and techniques for secure software version control and collaboration with other development project members.
6. Develop appropriate documentation for each stage of the software development cycle - analysis, software design, coding, testing, and deployment.

Requirements for the **Major in Computer Science Online**, not including Core Curriculum courses:

Required Courses

Item #	Title	Credits
CSC 155	Introduction to Computer Science	3
CSC 156	Programming for Everyone I	3
CSC 157	Programming for Everyone II	3
CSC 235	Data Structures	3
CSC 260	Web Development	3
CSC 321	Modern Technology	3
CSC 340	Application Development I: Backend	3
CSC 341	Application Development II: Frontend	3
CSC 342	Software Development	3
CSC 360	Algorithms	3
CSC 410	Computer Systems	3
CSC 499	Capstone Project: Product Launch	3
MAT 200	Applied Statistics	3

Electives

Students must complete electives or a minor to fulfill the 120-credit hour graduation requirement.

Total Credits	120
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Cybersecurity Online

Degree Type

Bachelor of Science

Division of Graduate and Online Programs

Vice President for Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

This major is offered online through a **consortium** of accredited colleges and universities. All CSC and CYS courses within the program are delivered by faculty employed by partner institutions in the consortium, with technology and administrative support provided by Rize Education. Courses offered through the consortium are reviewed and approved by Newberry College. Students register through Newberry College and receive academic credit from Newberry College.

Program Learning Outcomes:

1. Develop and implement security plans to safeguard data against attacks by applying industry-standard frameworks for threat detection.
2. Construct and deploy security controls and countermeasures in network and system environments to protect systems from common attacks.
3. Develop and implement robust security policies, procedures, and emergency measures that comply with legal and governmental requirements and protect individual rights.
4. Conduct incident investigations using modern forensic tools and execute response and recovery plans to minimize the impact of security events.
5. Develop and execute ethical hacking strategies, utilizing industry-standard tools and techniques to discover vulnerabilities within networks and systems.
6. Develop and deploy monitoring systems to detect and respond to emerging cyber threats and vulnerabilities, with a focus on mobile and cloud security strategies.
7. Identify career opportunities through frameworks that evaluate fulfillment and financial health.
8. Build a plan for securing opportunities, using empathy and professionalism to maximize chances of success.
9. Analyze complex cybersecurity challenges, evaluate potential solutions, and implement effective strategies to mitigate risks and protect against threats.

Requirements for the **Major in Cybersecurity Online**, not including Core Curriculum courses:

Required Courses

Item #	Title	Credits
MAT 111	College Algebra	4
MAT 200	Applied Statistics	3
CSC 156	Programming for Everyone I	3
CSC 157	Programming for Everyone II	3
CYS 101	Introduction to Cybersecurity	3
CYS 200	Network and System Security	3
CYS 201	Cybercrime and Governance	3
CYS 300	Security Operations	3
CYS 301	Ethical Hacking	3
CYS 400	The Future of Cybersecurity	3
CYS 402	Cybersecurity Capstone	3
ECO 210	Principles of Macroeconomics	3
PSY 120	General Psychology	3
BUA 101	Introduction to Business	3
BUA 212	Business Law and Ethics	3
MGT 260	Principles of Management	3

Electives

Students must complete electives or a minor to fulfill the 120-credit hour graduation requirement.

Total Credits	120
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Digital Marketing Online

Degree Type

Bachelor of Science

Vice President for Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

This major is offered online through a **consortium** of accredited colleges and universities. All CSC and DGM courses within the program are delivered by faculty employed by partner institutions in the consortium, with technology and administrative support provided by Rize Education. Courses offered through the consortium are reviewed and approved by Newberry College. Students register through Newberry College and receive academic credit from Newberry College.

Program Learning Outcomes:

1. Students will be able to identify marketing opportunities and create cross-channel marketing strategies to meet those opportunities.
2. Students will be able to design, justify, and assess the impact of campaigns across the full range of popular digital channels.
3. Students will be able to build effective content marketing strategies and support them with fundamental content creation skills, such as copywriting.
4. Students will be able to assess the effectiveness of cross-channel campaigns in relation to broader business objectives.

Requirements for the **Major in Digital Marketing Online**, not including Core Curriculum courses:

Required Courses

Item #	Title	Credits
ACC 210	Principles of Financial Accounting	3
BUA 101	Introduction to Business	3
BUA 212	Business Law and Ethics	3
MKT 220	Principles of Marketing	3
COM 241	Introduction to Public Relations	3
DGM 101	Introduction to Digital Marketing	3
DGM 102	Career Navigation and Exploration in Digital Marketing	3
DGM 202	Social Media Marketing, Brand Awareness, and Engagement	3
DGM 203	Going Viral and Growth Hacking	3
DGM 300	Lifecycle and Email Marketing	3
DGM 301	Digital Marketing Analytics and Experimentation	3
DGM 490	Growth Marketing and Multi-channel Digital Marketing Capstone	3
ECO 220	Principles of Microeconomics	3
CSC 155	Introduction to Computer Science	3
MAT 200 or SSC 230	Statistics	3

Electives

Students must complete electives or a minor to fulfill the 120-credit hour graduation requirement.

Total Credits	120
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Healthcare Administration Online

Degree Type

Bachelor of Science

Division of Graduate and Online Programs

Vice President of Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

Program Coordinator: Tracy Cook, Director of Health Science, M.Sc., RRT

Program Learning Outcomes:

1. Demonstrate effective leadership and management skills that support organizational success and patient-centered healthcare delivery.
2. Evaluate healthcare quality, patient safety, and population health initiatives to improve healthcare outcomes.
3. Apply legal, ethical, regulatory, and policy principles in healthcare decision-making and organizational practice.
4. Integrate financial, operational, and strategic management concepts to enhance healthcare organizational performance and sustainability.
5. Employ evidence-based analysis, critical thinking, communication, and collaboration skills to solve complex healthcare administration challenges.

Requirements for the **Major in Healthcare Administration Online**, not including Core Curriculum requirements.

Required Courses

Item #	Title	Credits
HCA 201	American Health Care System	3
HCA 220	Principles of Healthcare Management	3
HCA 230	Introduction to Community Health	3
HCA 320	Financial Management of Healthcare Organizations	3
HCA 401	Healthcare Administration	3
HCA 420	Healthcare Administration Capstone	3
ACC 210	Principles of Financial Accounting	3
ACC 220	Principles of Managerial Accounting	3
ECO 210	Principles of Macroeconomics	3
ECO 220	Principles of Microeconomics	3
BUA 200	Business Statistics	3
MGT 361	Human Resources Management	3
MKT 220	Principles of Marketing	3
RES 333	Emergency and Disaster Management	3

Select one Law and Ethics course:

This course meets the PETH (Professional Ethics) core curriculum requirement.

Item #	Title	Credits
BUA 212	Business Law and Ethics	3
HLT 325	Health Care Law	3
RES 310	Ethics and Professionalism	3

Electives

Students must complete electives or a minor to fulfill the 120-credit hour requirement for the major.

Total Credits	120
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RN to BSN in Nursing Online (Degree Completion Track)**Degree Type**

Bachelor of Science in Nursing

Division of Nursing and Health Science

Vice President of Graduate and Online Programs: Dr. John LaNear, J.D., Ph.D.

Division Dean: Robin Geiger, D.N.P

Admission Requirements - RN-to-BSN Completion track

- Active RN license in South Carolina
- Graduate of an accredited associate degree or diploma in a nursing program
- Current employment in a nursing role
- A “C” or higher in each of the following 7 prerequisite courses (although statistics can be deferred):
 - ENG-1 & ENG-2: Freshman Composition /Intro to Literature Research, 2 semesters (6 credits total)
 - BIO-1 & BIO-2: Human Anatomy & Physiology 1 & 2, 2 semesters, or 1 semester of Human Anatomy & 1 semester of Human Physiology (8 credits total)
 - BIO-3: Microbiology (3 or 4 credits)
 - MAT: Statistics (3 credits) (must be completed before taking NUR 471)
 - SPE: Public Speaking (3 credits)

Requirements for Graduation - RN-to-BSN Completion track

1. Complete all required Prerequisite (BIO, ENG, MAT, and SPE) and Nursing (NUR) courses with a minimum grade of “C” in each course.
2. Maintain an active RN license in South Carolina every semester.
3. Repeat no more than one (1) required Nursing (NUR) course in which a grade below “C” was earned for a maximum of one (1) time only.
4. Complete all current Core, Residence, and GPA requirements as stated in the *Newberry College Catalog*.

Program Learning Outcomes:

1. Introduction to the RN/BSN Completion Track & Concepts of Professional Nursing
 - a. Identify the characteristics of a profession and the components of professional nursing practice.
 - b. Examine your personal strengths and weaknesses related to returning to school.
2. Theoretical Bases of Nursing Practice
 - a. Differentiate several “borrowed” theories frequently used in nursing.
 - b. Explore the 4 metaparadigm concepts common to all nursing theories.
 - c. Discuss common conceptual models and theories used in nursing practice.
3. The Neuman Systems Model and My Personal Philosophy of Nursing
 - a. Explain the components of the Neuman Systems Model.
 - b. Complete Neuman Action Circle(s) based on case studies.
 - c. Draft a personal philosophy of professional nursing.
4. Holistic Care, Evidence-Based Practice, & Critical Thinking in Nursing
 - a. Differentiate several health and illness models in nursing practice.
 - b. Discuss the impact of cultural differences on nursing practice.
 - c. Identify the components of EBP.
 - d. Apply the components of critical thinking to a given nursing practice situation.
5. Teaching-Learning & Leadership in Nursing Practice
 - a. Propose teaching methods for a variety of learning needs/styles.
 - b. Examine various leadership roles for nurses in today’s healthcare setting.
 - c. Differentiate power, negotiation, and delegation in nursing practice.
6. Ethics, Quality/Safety, & Informatics in Nursing Practice
 - a. Delineate the steps of ethical decision-making.
 - b. Explore the National Patient Safety Goals and the QSEN competencies.
 - c. Investigate the specialty role of nursing informatics.
7. APA Format & Expanding the Vision for Improved Patient Care.
 - a. Present ideas succinctly following the current edition of APA format.
 - b. Evaluate trends in professional nursing practice.
8. My Vision for the Future
 - a. Continue to evaluate your personal philosophy of professional nursing.

Requirements for the **BSN in Nursing** (not including General Education Core)

Requirements for the Major

Fall Sub-term 1

Item #	Title	Credits
NUR 451	Theoretical Foundations for Nursing Practice	3
NUR 455	Nursing Informatics and Healthcare Technologies	3

Fall Sub-term 2

Item #	Title	Credits
REL 110	The Biblical Heritage	3
NUR 461	Clinical Reasoning and Holistic Assessment	3

Spring Sub-term 1

Item #	Title	Credits
NUR 475	Nursing Leadership & Change for RNs	3
NUR 476	Professional Practice Seminar	3

Spring Sub-term 2

Item #	Title	Credits
NUR 465	Community Health Nursing for RNs	3
NUR 466	Health Policy and Advocacy for Professional Nursing Practice	3

Summer Sub-term 1

Item #	Title	Credits
BIO 110	Human Heredity	3
NUR 471	Nursing Research & EBP for RNs	3

Summer Sub-term 2

Item #	Title	Credits
NUR 478	Professional Development for RNs	3
	Total Credits	33

Respiratory Therapy (RES) Online Degree Advancement

Degree Type

Bachelor of Science in Respiratory Therapy

Online and Graduate Division

Vice President for Online & Graduate Programs: Dr. John LaNear, J.D., Ph.D.

Program Director: Tracy L. Cook, MSc, RRT

Part-time Faculty: Amanda Coffey, MSRC; Karen Simmons, MSRC

The Bachelor of Science in Respiratory Therapy is a fully online degree advancement program designed for licensed and credentialed respiratory therapists seeking to earn their baccalaureate degree from Newberry College. Newberry Online courses are 7.5 weeks per subterm. Students can take a maximum of 15 credits per semester (two sub-terms).

The Bachelor of Science in Respiratory Therapy (BSRT) program will equip students with additional knowledge, skills, and attributes in leadership, management, education, and research to meet professional goals.

Program Learning Outcomes

1. Apply advanced respiratory care knowledge, critical thinking, and clinical judgment to support safe, effective, and patient-centered healthcare delivery across diverse populations and settings.
2. Evaluate and apply current trends, research, evidence-based guidelines, and quality improvement principles to enhance patient outcomes and healthcare system performance.
3. Demonstrate effective communication, leadership, and interprofessional collaboration in healthcare, community, and organizational environments.
4. Integrate ethical principles, legal requirements, and professional standards into clinical and organizational decision-making.
5. Analyze healthcare systems, public health priorities, emergency preparedness, and population health factors to promote patient safety, community well-being, and continuity of care.

Admission Requirements for BSRT

The following requirements must be fulfilled to be accepted to the Newberry College BSRT degree-advancement program:

- Graduated from a CoARC-accredited associate's degree program in Respiratory Therapy or Respiratory Care from a regionally accredited institution with a 2.0 GPA or better*
- Active CRT/RRT NBRC credential (verified on the National Board of Respiratory Care database)
- Active state license to practice Respiratory Therapy or work as a Respiratory Care Practitioner

*Note: Students with a diploma in respiratory from a CoARC-accredited program in Respiratory Therapy will be required to complete the online core curriculum as well as and the BSRT required coursework.

Core Requirements: BSRT students must meet the Newberry College **Online Core** requirements. The Registrar's Office evaluates transfer credit for previous college-level coursework on an individual basis. A student must have a minimum of 120 earned credit hours to be eligible to graduate with a bachelor's degree.

Newberry College has an articulation agreement with the South Carolina Technical Colleges for students who earned an AAS or AS in Respiratory Therapy from one of their institutions.

Requirements for **Major in Respiratory Therapy**, not including Core Curriculum courses.

Required Courses

Item #	Title	Credits
RES 310	Ethics and Professionalism	3
RES 312	Education Theory and Practice	3
RES 314	Pharmacology in Disease Management for Respiratory Care	3
RES 321	Advanced Airway Management for Respiratory Care	3
RES 330	Advanced Critical Care Monitoring	3
RES 331	Cardiopulmonary Nutritional Care	3
RES 333	Emergency and Disaster Management	3
RES 401	Advanced Pathophysiology in Critical Care	3
RES 402	Community Health and Rehabilitation	3
RES 403	Applied Disease Management	3
RES 410	Respiratory Therapy Capstone	3
	REL 110 or REL 12X	3
	Total Credits	36

Classes

ACC 210 : Principles of Financial Accounting

A user-oriented introduction to the financial accounting process and the analysis and interpretation of financial accounting information. Emphasizes the objectives and format of general purpose financial statements; the major financing, investing, and operating activities of the typical firm; and how these activities are reflected in general purpose financial statements.

Credits 3

Semester Offered

Offered every semester.

Notes

Must earn a C or better in this course to progress through the Accounting program.

ACC 220 : Principles of Managerial Accounting

A user-oriented introduction to traditional and contemporary accounting systems to facilitate managerial planning and control. Emphasizes the analysis and interpretation of internal accounting information to support operational, tactical, and strategic decision-making.

Credits 3

Prerequisite Courses

ACC 210

Semester Offered

Offered every semester.

Notes

Must earn a C or better in this course to progress through the Accounting program.

BIO 110 : Human Heredity

A non-laboratory course with emphasis on the transmission and expression of genetic information in humans. Topics include: Introduction to Mendelian and molecular genetics; mutation and the genetic code; sex determination; hereditary disorders and genetic counseling; genetic aspects of intelligence and behavior; and the implications of genetic technology. Required for Nursing major.

Credits 3

Prerequisites

BIO 101, BIO 121, BIO 130 or permission of instructor

Semester Offered

Offered fall semester.

BUA 101 : Introduction to Business

An overview of the various functions of businesses, including management, accounting, finance, marketing, operations management, law, as well as other areas. Coverage emphasizes how these functions work together to form a profitable enterprise. First-year course.

Credits 3

Semester Offered

Offered at department discretion

BUA 171 : Business Communications

This course equips students with the essential communication skills needed to succeed in professional business environments. It covers core areas, including resume and cover letter writing, mock interviews, business etiquette, verbal and non-verbal communication, and interpersonal effectiveness in professional contexts. Using Amy Newman's *Communication and Character*, students will develop communication skills that emphasize ethical decision-making, character, and integrity in professional settings.

Credits 3

Notes

Must earn a C or better in this course to progress through the Business Administration major.

BUA 200 : Business Statistics

This course teaches practical data science skills, applied to real business problems, using the python programming language. Students will learn essential skills that span the fields of statistics, data science and programming. Statistical models will be developed for time series, cross sectional and panel data analysis. Interpretation is strongly emphasized as students navigate causation and correlation. Students will use virtual machines to spin up cloud instances that perform the entire data pipeline from importing/merging data using different sources, cleaning/transforming data, deploying statistical models and visualizing results. This course does not assume any prior knowledge of either statistics or programming.

Credits 3

Prerequisite Courses

MAT 111

MIS 215

Semester Offered

Offered fall and spring semesters.

Notes

Must earn a C or better in this course to progress through the Business Administration program.

BUA 212 : Business Law and Ethics

A practical overview of the U.S. legal system and its influence on business operations, with an emphasis on ethical decision-making and legal risk management. Topics include contracts, torts, property, business formations, agency, employment and labor law, environmental regulation, and bankruptcy. Students develop legal vocabulary, analyze case law, and apply core concepts through a project examining the legal structure and liabilities of a real-world business. Designed for Business Administration majors, the course equips students to navigate legal challenges with strategic insight and professional integrity.

Credits 3

Prerequisite Courses

ENG 113

Prerequisites

Must earn a C or better in ENG 113

Semester Offered

Offered fall and spring semesters.

Notes

This course satisfies the PETH core curriculum requirement for Business Administration.

BUA 233 : Principles of Finance

This course consists of the study of investment characteristics of stocks and bonds, the securities market, introduction to securities analysis, commercial banks, FinTech, the federal reserve system, inflation, deflation and money supply, and the history and nature of money and financial management.

Credits 3

Semester Offered

Offered fall and spring semesters.

Notes

Must earn a C or better in this course to progress through the Business Administration program.

BUA 241 : Personal Finance

This course is a study of personal financial matters including long-term financial planning techniques, insurance, investing, income taxes, consumer purchases, use of credit, and budgeting.

Credits 3

Semester Offered

Offered fall and spring semesters.

Notes

Must earn a C or better in this course to progress through the Business Administration program.

BUA 311 : Business Ethics

A study of the moral and ethical environment in which businesses operate. This course emphasizes the necessity to develop and abide by ethical standards while pursuing profit maximization goals.

Credits 3

Semester Offered

Offered at department discretion

Notes

Must earn a C or better in this course to progress through the Business Administration program.

BUA 341 : Corporate Finance

This course presents financial concepts from the point of view of individual investors and businesses. It highlights the financing, investment, and dividend policies adopted by corporations to maximize shareholder value. Coverage will focus on the time value of money, financial environment of the firm, capital management, capital budgeting, ratio analysis, and related financial policies.

Credits 3

Prerequisite Courses

ACC 210

BUA 241

ECO 210

Prerequisites

BUA 200, MAT 200, or SSC 230

Junior Standing

Semester Offered

Offered at department discretion

Notes

Must earn a C or better in this course to progress through the Business Administration program.

BUA 432 : International Business

A study of the international dimensions of business and how they affect the activities of the firm. Emphasizes global and domestic factors affecting management decisions to move domestic operations abroad or vice versa, as well as the development and management of multinational corporate strategies.

Credits 3

Prerequisite Courses

BUA 212

MKT 220

MGT 260

Prerequisites

Junior or Senior standing

Semester Offered

Offered every semester.

Notes

Must earn a C or better in this course to progress through the Business Administration program.

COL 110 : Online Academic Success

Online orientation course is designed to give students the opportunity to prepare and familiarize themselves with expectations of an online learner. Students will explore their preferred learning style and online communication for success. In addition, students will engage with the technology required in the Learning Management System (LMS) by navigation practice. Policies, procedures and resources available to the online student will be explored and practiced.

Credits 3

Semester Offered

Offered at departmental discretion.

Notes

This course is for online students only.

COM 241 : Introduction to Public Relations

Introduction to the theory of persuasive communications forms, including the history, law, ethics, campaign techniques, and professional applications needed to understand how campaigns are produced and followed.

Credits 3

Prerequisite Courses

COM 121

Semester Offered

Offered fall semester.

CRJ 101 : Introduction to Criminal Justice

This course offers a survey of the fundamental components of the American criminal justice system, presenting an overview of law enforcement approaches, court systems, juvenile justice, correction, probation and parole structures. The nature of crime in the United States and society's response is explored. Recurring issues within these core subjects are addressed including terrorism, social justice, drug crime, police function and social control in addition to current controversies in the criminal justice system.

Credits 3

Semester Offered

Offered every semester.

CRJ 212 : Correctional Systems

This course is an introduction to the major characteristics, components, functions and issues of the correctional system in Criminal Justice. An overview of processes, organization, clients incarcerated, on probation, parole and other programs will be presented.

Credits 3

Semester Offered

Offered every spring semester.

CRJ 214 : Policing in America

This course is an introduction to the history and evolution of policing in the United States and the various theories of policing. It includes contemporary issues in policing such as administration and management in policing agencies; use of force and coercion; technological advances and their effects on policing; officer training; police discretion; and ethical considerations.

Credits 3

Semester Offered

Offered every fall semester.

CRJ 246 : Criminology

This course offers an introduction to the study of crime and crime control. Theories of criminal behavior from multiple disciplines including sociology, psychology, social psychology, anthropology, theology, economics and philosophy are explored, critiqued, compared and contrasted. The application of these theories in response to ethical issues, law enforcement, courts, law, general policy implications, research and current social issues are explored.

Credits 3

Semester Offered

Offered every fall semester.

Notes

Cross-listed with SOC 246.

CRJ 248 : Juvenile Justice

This course offers a multi-disciplinary introduction the origin, character and scope of juvenile delinquent behavior and society's attempts to define, prevent and control delinquency. Major theories of juvenile delinquency identification, causation, control, classification and social reaction are identified and examined. Juvenile courts, police, social workers, media and other actors are identifying, classifying and responding to delinquents are examined, compared and contrasted during the course.

Credits 3

Semester Offered

Offered every spring semester.

CRJ 311 : Criminal Law and Judicial Process

This course is a combined Criminal Law and Judicial Process course where students will conduct an analysis of the criminal justice system, focusing on criminal law, roles and function of police, the criminal justice process, the court system, and offenders while also learning information about the purpose and structure of the local, state, and federal court system and the process for adjudicating cases.

Credits 3

Semester Offered

Offered every fall semester.

CRJ 315 : Victimology

This course introduces the students to the field of victimology. The course will emphasize the theoretical and empirical approach to the examination of victims, as well as, identify different types of victims and how to assist those victims.

Credits 3

Semester Offered

Offered every spring semester.

CRJ 400 : Professional Ethics in Criminal Justice

This course will present the fundamentals of ethical behavior as it relates to the American criminal justice system. Classical and contemporary ethical theories will be applied to the discussion of such issues as discretion, corruption, use of force, racism, deception, professionalism, and the nature and meaning of justice.

Credits 3

CRJ 403 : Capstone

This course offers the student the opportunity to develop a scholarly research paper which establishes the student's understanding of a subject relevant to the students' study in criminal justice. The course includes the preparation of a study plan, research and the production of a final research paper, and the presentation of the paper to the course instructor and an audience.

Credits 3

Prerequisites

CRJ 101, CRJ 212, CRJ 214, CRJ 246, CRJ 300, CRJ 310, CRJ 312, CRJ 314, CRJ 317, SSC 220 and SSC 230, or with the permission of the faculty.

Semester Offered

Offered every spring semester.

Notes

PCOM, PCEN for CRJ major.

CRJ 417 : Diverse Populations and Criminal Justice

This course critically examines race, gender, class, religion, and other diversity topics within the U.S. criminal justice system. Topics of emphasis include the importance of diversity issues in the development, organization, and operation of the criminal justice system.

Credits 3

CRJ 480 : Seminar in Selected Topics

This course allows for an intensive examination of a selected topic in the field of criminal justice. Topics will be announced at the time of offering. Course may be taken more than once when different topics are offered. Topics could include: Immigration and Criminal Justice; Drugs and Criminal Justice; Trial Practice; International Terrorism; Emergency Preparedness; etc.

Credits 3

Semester Offered

Offered at department discretion.

CRJ 492 : Independent Study

This course provides Criminal Justice Students in their Junior or Senior Year an opportunity to conduct specific, in-depth research in an area of their choice or to examine a specific area of Criminal Justice under the guidance of a faculty member.

Credits 1

-3

Semester Offered

Offered at department discretion.

CRJ 495 : Internship in Criminal Justice

This course presents a participant observation opportunity through a hosting criminal justice agency selected or approved by the internship course's instructor. The student will be supervised by the course instructor and the hosting agency's internship supervisor. The student will engage in various field work activities within the agency while recording his or her experiences in a field journal. The student will produce course paper and presentation based upon experiences and knowledge gained during the internship.

Credits 3

Prerequisites

CRJ 101, CRJ 212, CRJ 214, CRJ 246, CRJ 300, CRJ 310, CRJ 312, CRJ 314, and 317 or with the permission of the faculty.

Semester Offered

Offered every semester.

Notes

PCOM, PCEN for CRJ major.

CSC 155 : Introduction to Computer Science

We live in a digital world, and to shape it, you need to understand the systems that power it. This course teaches you not just how computers work, but how they have—and will continue to—evolve. You'll get a taste for coding by building your own website, design AI-powered products, learn how to break down technical problems, and become a wiser digital citizen in the process.

Credits 3

Semester Offered

Offered every semester.

Notes

PETH for Computer Science majors.

CSC 156 : Programming for Everyone I

This course, built in collaboration with Google, provides a gentle, but thorough, introduction to programming using Python. You will learn the core concepts and techniques needed to create programs and perform basic data analysis. By the end of this course, you'll be ready to pursue further study in computer science and unlock more advanced programming courses. This online class has optional live sessions.

Credits 3

CSC 157 : Programming for Everyone II

This course, built in collaboration with Google, follows on from Programming for Everyone I. In the first half of the course, you will learn how to leverage your Python skills to treat the internet as a source of data. The second half of the course will teach you the fundamentals of Structured Query Language (SQL) and database design. By the end of the course, you will improve your programming skills and learn how to build a range of applications. This online class has optional live sessions.

Credits 3

Prerequisite Courses

CSC 156

CSC 235 : Data Structures

Ever wondered how search engines like Google can find what you need in milliseconds? The secret lies in efficient data structures. In this course, you will learn the fundamentals of data structures and why they are so crucial for optimizing performance. You'll explore linked lists, stacks, queues, trees, and graphs, and learn where to use them. By the end, you'll implement these structures to make your programs faster and be well-prepared for coding interviews.

Credits 3

Prerequisite Courses

CSC 156

CSC 157

CSC 260 : Web Development

Have you ever wondered how you'd manage without websites - no online banking, instant information, or social media? Fortunately, web development brings these essential services to life. In this course, you'll learn the fundamentals of web development, from HTML and CSS to JavaScript. You'll discover how to create visually appealing and interactive sites. By the end, you'll build responsive, user-friendly websites that captivate and engage users. [This course is offered through the RIZE Education Consortium.]

Credits 3

Prerequisite Courses

CSC 155

CSC 156

Notes

This course is cross-listed with [CSC 261](#).

CSC 261 : Web-based Application Development

In this course, you'll learn the fundamentals of web development using industry-standard tools and techniques. You will create visually appealing and interactive websites that are responsive, user-friendly, and adhere to proper accessibility standards. You will also learn how web applications interact with middleware and backend tools.

Credits 3

Prerequisite Courses

CSC 157

Notes

This course is cross-listed with [CSC 260](#).

CSC 321 : Modern Technology

Ready to take your coding skills to the next level? It's time to explore the cutting-edge technologies that elevate you from a simple programmer to a software engineer. Discover tools like Docker, Jira, cloud computing, and GitHub that are essential for building scalable and secure products people can actually use. When you understand why these technologies matter and how they impact the industry, you'll be ready to build real applications and stay ahead in tech.

Credits 3

Prerequisite Courses

CSC 156

CSC 340 : Application Development I: Backend

This course is all about equipping you with the skills to build dynamic, database-driven web applications—the core of great app development. You'll create powerful backend scripts using Java and JavaScript, build RESTful APIs, and develop middleware for user authentication and session management. By the end, you'll create apps that are not only functional but also beautiful, engaging, and solve real-world problems.

Credits 3

Prerequisite Courses

CSC 260

Notes

This course is cross-listed with [CSC 343](#).

CSC 341 : Application Development II: Frontend

This course will have you building sleek, dynamic web apps using tools, such as React and Angular. Learn to create stunning front-end interfaces, seamlessly connect them with backend services, and ensure everything runs smoothly. You'll dive into component-based architecture, manage state like a pro, and master the art of making your apps fast and responsive. By the end, you'll be ready to create full-stack applications that stand out and wow users.

Credits 3

Prerequisite Courses

CSC 260

CSC 340

CSC 342 : Software Development

Ever wondered what it takes to turn a great idea into a fully functional software product? This course covers everything from concept to implementation. Learn to use Git for efficient code management, ensure quality with comprehensive testing, and streamline delivery with CI/CD pipelines. Discover design patterns and apply SDLC methods. By the end, you'll be equipped to tackle any software project with confidence and expertise.

Credits 3

Prerequisite Courses

CSC 340

CSC 260

Semester Offered

Offered fall semester, even numbered years,

CSC 343 : Backend Application Development

In this course you will use industry standard tools and techniques to create a database-driven frontend application using backend scripts and APIs. Additionally, you will develop appropriate middleware to handle secure authentication and session management. You will also further your prowess with industry standard testing and documentation tools and techniques.

Credits 3

Prerequisite Courses

CSC 261

Notes

This course is cross-listed with [CSC 340](#).

CSC 345 : Frontend Application Development

This course is the second part of the application development sequence. In this course you will use industry-standard tools and techniques to create an interactive full-stack application, complete with frontend interfaces and middleware for connection to backend systems, utilizing component-based APIs. You will also demonstrate your comfort and prowess with industry-standard testing and documentation tools and techniques.

Credits 3

Semester Offered

Offered at department discretion

CSC 347 : Software Development Methodology

In this course you will step back and look at the big picture of software development - from conceptualization to deployment. You will utilize each core phase of the Software Development Life Cycle (SDLC) framework to perform analysis, design, development, and deployment of a software solution. You will explore new developments in AI agentics as they relate to the software development life cycle and how you can evolve and adapt with the industry.

Credits 3

Semester Offered

Offered at department discretion

CSC 360 : Algorithms

Imagine having to wait hours to buy a product online due to slow load speeds. That's the world without efficient algorithms. Algorithms are crucial for many everyday applications, such as enabling GPS systems to find the best routes and online stores to load quickly. In this course, you'll uncover the magic behind algorithms, learning divide-and-conquer, dynamic programming, and greedy algorithms. By the end, you'll build scalable applications that won't break.

Credits 3

Prerequisite Courses

MAT 111

CSC 156

CSC 157

CSC 235

CSC 410 : Computer Systems

Curious about what happens under the hood of your computer? This course explores the inner workings of computer systems while teaching you the C programming language. Learn the fundamentals of operating systems, memory management, and file systems. Explore how microprocessors execute instructions and how peripherals communicate with the main system. By the end, you'll have an understanding of computer architecture and be able to optimize system performance using C.

Credits 3

Prerequisite Courses

CSC 156

Semester Offered

Offered every semester.

Notes

This course is cross-listed with [CSC 470](#).

CSC 470 : Systems-Level Programming

Curious about what happens under the hood of your computer? This course explores the inner workings of computer systems by introducing you to a general-purpose, procedural language commonly used for systems programming. Learn the fundamentals of operating systems, memory management, and file systems. Explore how microprocessors execute instructions and how peripherals communicate with the main system. By the end, you'll understand computer architecture and be able to optimize system performance using a systems-level programming language.

Credits 3

Prerequisite Courses

CSC 157

Notes

This course is cross-listed with [CSC 410](#).

CSC 497 : Computer Science Capstone

This capstone course requires you to design, develop, and deploy a production-quality full-stack software application using the SDLC framework. You will demonstrate your adeptness at performing requirements gathering, system design, verification, documentation, and implementation - with emphasis on demonstrating traceability and sound software engineering practices. The project will include a modern client interface, an application service layer, and a secure data management backend using current development tools and techniques. Your project will culminate with a presentation appropriate for diverse stakeholders.

Credits 3

Prerequisites

All CSC courses

Notes

Can be taken concurrently with CSC 410 or CSC 470

This course is cross-listed with [CSC 499](#).

CSC 499 : Capstone Project: Product Launch

Ready to bring everything you've learned together? This is your opportunity to apply your skills to a real-world challenge. In this course, you'll design, develop, and deliver a comprehensive software project from start to finish. Collaborate with peers, implement advanced programming concepts, and use industry-standard tools. By the end, you'll have a polished project to showcase your abilities and a deep understanding of the entire software development lifecycle.

Credits 3

Prerequisite Courses

CSC 155

CSC 156

CSC 157

CSC 235

CSC 260

CSC 340

CSC 341

CSC 342

CSC 360

CSC 410

CYS 101 : Introduction to Cybersecurity

In today's world, no one is safe from cyber-attacks, but everyone can be prepared. This course will teach you how malicious actors use social manipulation and technology to launch devastating attacks - and provide you with the tools you'll need to defend against them. Whether you pursue one of the many available jobs in cybersecurity or just want to secure your own privacy, you'll learn how to make the Internet safer.

Credits 3

Semester Offered

Offered every semester.

CYS 200 : Network and System Security

Modern organizations know that even the strongest systems can be vulnerable to cyberattacks. As a result, jobs in cybersecurity are rapidly expanding as companies look to secure their digital assets. This course will teach you how to secure those assets by identifying and fixing potential security vulnerabilities. By the end of the course, you will be able to identify and remedy common network and systems vulnerabilities.

Credits 3

CYS 201 : Cybercrime and Governance

This course explores the critical role of governance in mitigating cybercrime and ensuring the integrity of digital environments. You will learn how governments detect and stop cybercrimes and become familiar with the laws and policies in place to deter cybercriminals. Develop and implement robust security policies procedures that align with legal and ethical standards and help create a resilient, compliant digital ecosystem.

Credits 3

Semester Offered

Offered every spring.

CYS 300 : Security Operations

The moments after a breach can make or break an organization. When the unthinkable happens and a cybercrime is discovered, the actions taken by the security operations team can either contain the damage and restore order or lead to catastrophic consequences. This course examines the tools and techniques used to conduct investigations into cybercrimes and teaches the defensive skills necessary to ensure a breach doesn't occur in the first place.

Credits 3

Prerequisite Courses

CYS 101

CYS 200

CYS 301 : Ethical Hacking

To stop a hacker, you need to be able to think like a hacker. In this course, you will learn hands-on techniques for attacking and penetrating networks and systems. You'll learn the tools to launch these offensive tactics and then complete a hands-on project where you will be asked to ethically hack a real system.

Credits 3

Prerequisite Courses

CYS 300

CYS 400 : The Future of Cybersecurity

Technology is racing forward, and cybersecurity must stay ahead to meet new challenges and threats. In this class, you will learn about the changing landscape of cybersecurity, emerging mobile technologies that are likely to be targeted, and new forms of cyberattacks being launched. By the end of the course, you will be able to implement the most cutting-edge practices in cybersecurity in order to protect against attacks.

Credits 3

Prerequisite Courses

CYS 200

CYS 402 : Cybersecurity Capstone

The Capstone course is the culmination of the Cybersecurity program, allowing students to apply their knowledge to real-world challenges. Students will undertake a comprehensive project integrating various aspects of cybersecurity, including log analysis, vulnerability assessment, incident response, ethical hacking, and cloud security. This project will develop critical thinking skills and prepare students for major cybersecurity certifications.

Credits 3

Prerequisite Courses

CYS 101

CYS 200

CYS 201

CYS 300

CYS 301

CYS 400

DGM 101 : Introduction to Digital Marketing

Digital Marketing is a dynamic field with many different channels, each targeting unique audiences using specific analytics tools and strategies. This course uses case studies and hands-on exploration to survey these channels and trends, introducing key marketing concepts and how they connect to business and sales goals. Students will practice using real-world digital marketing tools and create strategy plans based on research and analysis of successful campaigns.

Credits 3

DGM 102 : Career Navigation and Exploration in Digital Marketing

This course will help you find a job in Digital Marketing that excites you and meets your financial needs. Not just any job; one that excites you and meets your financial needs. You will explore career paths, potential salaries, and the skills required to achieve those salaries. This exploration will help you identify target jobs and opportunities. You will then plan the steps needed to achieve your goals and begin executing that plan.

Credits 3

Prerequisites

Any DGM course

DGM 202 : Social Media Marketing, Brand Awareness, and Engagement

The average consumer spends 2.5 hours per day on social media sites. This course explores how to effectively use social media to move those consumers to action. In order to be a successful marketer, you must be able to plan a campaign that aligns with strategic goals, execute using the appropriate channels and tactics, and measure the success or failure of your efforts. By the end of this course, you will learn how to do just that.

Credits 3

DGM 203 : Going Viral and Growth Hacking

“Going viral” is crucial for businesses. Companies that create content that spreads quickly online can significantly grow their brand. “Growth hacking” maximizes every opportunity and extracts value from every move. This course teaches what drives people to share content and how to create shareable, meme-worthy material that boosts growth. You’ll also discuss the ethics of going viral and handling negative publicity.

Credits 3

DGM 300 : Lifecycle and Email Marketing

Lifecycle marketing is essential for businesses to maintain continuous engagement with customers by tailoring content to their specific stages. Emails are crucial for creating direct, personalized communication that varies by lifecycle stage. In this course, you’ll learn to craft successful email campaigns within lifecycle marketing plans. By the end, you’ll build a marketing campaign that drives customers to take desired actions based on their lifecycle stage.

Credits 3

Prerequisite Courses

ENG 113

MKT 305

DGM 301 : Digital Marketing Analytics and Experimentation

Marketing professionals today have access to incredible amounts of data. The ability to use this data is what differentiates successful marketing efforts from failed ones. In this course, you'll learn to design experiments that rigorously test various marketing decisions, analyze digital customer behavior data using a variety of tools, and leverage data to refine marketing strategies and improve customer acquisition.

Credits 3

Prerequisite Courses

MKT 305

DGM 490 : Growth Marketing and Multi-channel Digital Marketing Capstone

In the real world, companies use multiple channels for marketing efforts. Campaigns are spread across social media, email, search, and more for maximum reach and engagement, leading to multi-channel strategies. In this course, you'll learn to create effective multi-channel marketing plans, considering the advantages and disadvantages of each platform. By the end, you'll produce a portfolio-worthy digital marketing campaign plan that utilizes multiple channels.

Credits 3

Prerequisite Courses

ENG 113

MKT 305

DGM 202

DGM 300

ECO 210 : Principles of Macroeconomics

A study of the basic principles of the national economy including demand and supply, national income accounts, rational expectations, natural rate theory, Keynesian economics, economic growth, unemployment, and inflation. Monetary and fiscal policy is included along with an overview of major economic systems. Students will be expected to use computer applications to evaluate economic models.

Credits 3

Core Tags

GL

Semester Offered

Offered every semester.

Notes

Must earn a C or better in this course to progress through the major.

ECO 220 : Principles of Microeconomics

A study of the basic economic factors relevant to the firm and to the consumer. This course includes various cost and revenue concepts, demand and supply models, and indifference curve analysis. Students will be expected to use computer applications to evaluate economic models.

Credits 3

Prerequisite Courses

ACC 210

ECO 210

Semester Offered

Offered every semester.

Notes

Must earn a C or better in this course to progress through the major.

HCA 201 : American Health Care System

An introduction and overview of the delivery of healthcare in the U.S. The course will focus on the demographic, economic, political, and governmental forces that impact the delivery of healthcare. This study includes an introduction to current issues and trends.

Credits 3

HCA 220 : Principles of Healthcare Management

This course is an introduction to the principles of management and their application to the healthcare industry. This course is a study of the U.S. healthcare continuum with emphasis on healthcare practices and terminology.

Credits 3

HCA 230 : Introduction to Community Health

This course introduces the study of healthcare socio-demographic characteristics of geographic areas. An overview of community, state, national, and international healthcare organizations will be analyzed. Topics will include healthcare access, age-specific healthcare issues, communication of healthcare information, biostatistics, epidemiology, and healthcare economics.

Credits 3

HCA 320 : Financial Management of Healthcare Organizations

A study of the key factors affecting the financial management of healthcare organizations. Course coverage includes healthcare financial statements, healthcare accounting, financing of healthcare organizations, healthcare cost accounting, budget preparation and analysis in healthcare, and provider payment systems. Quantitative and qualitative issues of healthcare financial management will be analyzed.

Credits 3

Prerequisite Courses

HCA 201

ACC 210

HCA 401 : Healthcare Administration

A study of the management of healthcare organizations with emphasis on managerial strategies, policies, and procedures. This course provides an understanding of healthcare organizational behavior, structure, governance, planning, and social responsibility. It includes a detailed examination of the organization of the U.S. healthcare delivery system.

Credits 3

Prerequisite Courses

HCA 201

HCA 420 : Healthcare Administration Capstone

This capstone course provides students with an integrative learning experience that synthesizes knowledge and skills acquired throughout the Healthcare Administration program. Students apply principles of healthcare systems to analyze administrative challenges facing contemporary healthcare organizations.

Credits 3

HOS 110 : Introduction to Hospitality Management

This course provides a foundational overview of the hospitality industry, including lodging, food and beverage, events, tourism, and guest services. Students examine the history, structure, and major sectors of the industry while developing an understanding of service excellence and professional standards.

The course emphasizes understanding hospitality operations, guest expectations, and industry practices. Students apply hospitality concepts through case studies, discussions, and practical exercises that connect classroom learning with industry applications.

Upon completion of the course, students will be able to describe the major sectors of the hospitality industry, explain the importance of guest service, and apply foundational hospitality concepts in a variety of hospitality settings.

Credits 3

HOS 220 : Operational Management - Hotel and Lodging Industry

This course provides an overview of hotel and lodging operations. Topics include front desk operations, reservations, housekeeping, maintenance, guest services, and revenue management. Students examine the functions and responsibilities associated with lodging operations and their role in supporting guest satisfaction.

The course emphasizes applying operational procedures, teamwork, and professional practices within lodging environments. Through case studies and industry examples, students develop an understanding of common operational challenges and appropriate responses.

Upon completion of the course, students will be able to apply lodging operational procedures, implement guest service practices, and demonstrate professional conduct within hotel and lodging environments.

Credits 3

HOS 230 : Operations Management - Food and Beverage Industry

This course provides an overview of food and beverage operations within the hospitality industry. Students explore food production, service delivery, purchasing, inventory management, menu planning, cost control, and quality standards.

The course emphasizes understanding operational processes and applying hospitality practices that support service quality and customer satisfaction. Students use industry examples and practical exercises to connect hospitality concepts to food and beverage environments.

Upon completion of the course, students will be able to apply food and beverage operational practices, implement quality and service standards, and demonstrate effective teamwork and professional communication skills.

Credits 3

HOS 240 : Operations Management - Events and Tourism

This course provides an overview of events and tourism operations within the hospitality industry. Topics include event planning, destination management, customer experiences, marketing, budgeting, logistics, and risk management.

The course emphasizes planning and implementing hospitality events while applying hospitality management principles and professional practices. Students examine the factors that contribute to successful events and tourism experiences through case studies and practical applications.

Upon completion of the course, students will be able to plan hospitality events, implement tourism-related activities, and apply professional practices that support guest satisfaction and organizational objectives.

Credits 3

HOS 320 : Hospitality Revenue Management

This course provides an introduction to revenue management practices within the hospitality industry. Students explore pricing strategies, forecasting techniques, occupancy management, distribution channels, performance measures, and the use of spreadsheets to support decision-making.

The course emphasizes applying revenue management principles and understanding how financial and operational information supports hospitality performance. Students use practical exercises and industry examples to examine hospitality data and revenue management processes.

Upon completion of the course, students will be able to apply revenue management principles, use spreadsheets to interpret hospitality data, and explain how revenue management supports operational efficiency and organizational success.

Credits 3

HOS 490 : Internship in Hospitality Management

This course provides students with supervised experiential learning opportunities within hospitality and tourism-related organizations. Students apply knowledge and skills acquired through coursework in real-world hospitality environments, including lodging, food and beverage, events, tourism, guest services, and related hospitality operations.

The internship emphasizes professional development, workplace communication, teamwork, ethical conduct, and the application of hospitality management principles. Students engage in practical experiences that support the development of operational knowledge, customer service skills, and professional competencies while working under the guidance of industry professionals.

Through reflective assignments, supervisor evaluations, and experiential learning activities, students connect academic concepts to industry practices and gain a greater understanding of hospitality operations and career opportunities.

Upon completion of the course, students will be able to apply hospitality knowledge in professional settings, demonstrate effective workplace behaviors, implement guest service

Credits 3

INQ 200 : AI in the Workplace

This course will equip students with an understanding of the basic aspects of Generative AI (GenAI). Students will learn what GenAI is, what AI tools are being used in professional settings, and the practical and ethical implications of using AI. Students will apply course assignments to a chosen industry or career field, resulting in a "toolkit" that can be used to inform career use of GenAI. The toolkit will allow students to take an active role in decisions to adopt relevant GenAI tools, deploy the tools, and keep abreast of the new developments in a chosen career.

Credits 3

Semester Offered

Offered at department discretion

LEX 110 : Introduction to the Law

This course will introduce students to the U.S. legal system. Students will explore the structure and function of federal, state, and local courts, sources of law, legal terminology, and the role of paralegal in legal practice. Students will examine basic legal concepts, jurisdiction, and fundamentals across multiple areas of law

Credits 3

LEX 220 : Law Office Management

This course will examine the practical components of managing a responsible and ethical legal practice. Students will explore law office organization, legal technology, client communication, case and document management systems, timekeeping, and billing procedures. Students will learn the skills and tools necessary to effectively support legal operations while maintaining high standards of ethics and professionalism.

Credits 3

LEX 230 : Legal Research and Writing

This course develops foundational skills in legal research and professional legal writing. Students learn to locate and analyze legal sources using legal research technologies and to communicate legal analysis through written work appropriate for legal practice.

Credits 3

LEX 320 : Advanced Topics in Law: Torts

This course will provide students with an advanced study of tort law within the U.S. legal system. Students expand their foundational legal principles to demonstrate an understanding of the elements of tort claims, defenses, damages, comparative fault, and class action litigation.

Credits 3

LEX 330 : Civil Litigation

This course examines the civil litigation process from case initiation through resolution. Topics include jurisdiction, pleadings, discovery, motions, trial preparation, and support. Students will also explore arbitration basics and settlement agreements, as well as Judgment and Post-Judgment Remedies. Emphasis will be placed on the paralegal's role in managing civil cases, preparing litigation documents, and supporting attorneys throughout the litigation process.

Credits 3

LEX 340 : Criminal Law and Procedure

This course will examine substantive criminal law within the U.S. legal system. Topics include elements and classification of crimes, constitutional protections, criminal defenses, criminal court processes, and the paralegal's role in supporting criminal defense and prosecution.

Credits 3

LEX 350 : Family Law

This course will examine the legal principles that govern domestic relationships in the U.S. legal system. Students will learn family law procedures, trial preparation, and explore methods of alternative dispute resolution. Students will explore the paralegal's role in domestic matters including client interactions, information gathering, document preparation, litigation support, post-judgment enforcement, and ethical responsibilities in family law practice.

Credits 3

LEX 490 : Legal Internship

This course will provide students with practical legal experience through an internship or approved placement. Students will utilize their academic knowledge to demonstrate competency of professional skills under the supervision of a qualified legal professional. Students will reflect on their professional development through reflective assignments or written evaluations.

Credits 3

-12

MAT 200 : Applied Statistics

A data-oriented approach to statistics by arguing from the sample to the population. Topics include combinatorics, random variables, sampling distributions, estimation, tests of statistical hypotheses, regression, correlation, ANOVA, and nonparametric methods.

Credits 3

Core Tags

MA

Prerequisites

A grade of "C" or better in MAT 111 or higher, or placement

Semester Offered

Offered every semester.

MGT 260 : Principles of Management

An introduction to the management process of planning, organizing, leading, and controlling. This course includes contemporary topics such as managing diversity, globalization, and ethical issues.

Credits 3

Semester Offered

Offered fall and spring semesters.

Notes

Must earn a C or better in this course to progress through the Business Administration program.

MGT 361 : Human Resources Management

A study of the management of the workforce. Includes motivation and job satisfaction theory, wage and salary administration, incentive plans, manpower planning, recruiting and hiring, and retirement programs.

Credits 3

Prerequisite Courses

MGT 260

Prerequisites

Junior standing

Semester Offered

Offered fall semester

MGT 462 : Organization Behavior

An examination of human behavior in organizations. Emphasizes organizational culture, performance management systems, leadership, and the future of human relationships in work environments.

Credits 3

Prerequisite Courses

MGT 260

Semester Offered

Offered at department discretion

Notes

Must earn a C or better in this course to progress through the Business Administration program.

MGT 472 : Strategic Management

A capstone course integrating all functional areas of business. Focuses on managerial strategies and policies that affect total enterprise performance. All students will be required to take the Comprehensive Business Exam as part of program assessment.

Credits 3

Prerequisite Courses

ACC 210

MKT 220

MGT 260

BUA 341

Semester Offered

Offered every semester.

Notes

This course satisfies the PCOM (Professional Communication) requirement for the core curriculum.

MIS 215 : Spreadsheet Analysis

An in-depth review of spreadsheet design and development. Topics include developing and using formulas, functions, charts, database tables and macros. Students will develop multiple sheet projects and integrate spreadsheets with other business applications. Upon completion, students will be able to design spreadsheet templates for business applications. Access to a desktop or laptop computer with a Windows operating system and Microsoft Office 365 (or most current) software is recommended for this course.

Credits 3

Recommended Prerequisites

Sophomore status

Semester Offered

Offered every semester.

MKT 220 : Principles of Marketing

An overview of domestic and international marketing focusing on the marketing mix system (i.e., product, price, communication, and distribution). This course introduces the student to consumer behavior and marketing research. Ethical issues are integrated into all phases of the course.

Credits 3

Semester Offered

Offered fall and spring semesters.

Notes

Must earn a C or better in this course to progress through the Business Administration program.

NUR 451 : Theoretical Foundations for Nursing Practice

Provides a bridge to the RN/BSN completion track for registered nurses working across various care settings. The course centers on integrating the Neuman Systems Model and the nursing process to deliver care to individuals, families, groups, and communities across healthcare. Coursework builds upon current RN knowledge and skills to increase evidence-based practice, ethical decision making, quality improvement, use of informatics, and leadership skills to improve patient outcomes.

Credits 3

Prerequisites

RN license and admission to the RN-to-BSN Completion track

Semester Offered

Offered fall semester, sub-term 1.

NUR 455 : Nursing Informatics and Healthcare Technologies

This course prepares baccalaureate nursing students to effectively use healthcare information systems, clinical technologies, and data to support safe, high-quality, patient-centered care across diverse healthcare settings. Students examine the foundational principles of nursing informatics and explore the integration of information science, computer science, and nursing science to enhance clinical decision-making and improve patient outcomes.

Credits 3

Prerequisites

RN license and admission to the RN-to-BSN Completion track

Semester Offered

Offered fall semester, sub-term 1.

NUR 461 : Clinical Reasoning and Holistic Assessment

This course prepares the practicing registered nurse to think beyond isolated assessment findings by integrating clinical reasoning, pathophysiology, patient safety, quality improvement, and holistic nursing care into everyday professional practice. Building upon previous nursing education and clinical experience, students strengthen their ability to interpret patient assessment data, recognize early physiologic deterioration, understand disease progression, prioritize evidence-based nursing interventions, and evaluate patient outcomes across diverse healthcare settings. Emphasis is placed on preventing complications, promoting wellness, reducing avoidable hospital readmissions, and leading safe, patient-centered care through evidence-informed clinical decision-making and interdisciplinary collaboration. Consistent with the AACN Essentials, this course prepares the baccalaureate nurse to improve healthcare quality through advanced clinical judgment, professional leadership, and lifelong learning.

Credits 3

Prerequisites

RN license and admission to the RN-to-BSN Completion track

Semester Offered

Offered fall semester, sub-term 2.

NUR 465 : Community Health Nursing for RNs

Nursing theory and practice in holistic care of groups and populations requiring primary, secondary, or tertiary nursing interventions. Builds on the nurse's previous knowledge and experience in providing patient care for individuals and families. Focuses on care delivery in diverse settings in the community, including homes, clinics, schools, and/or industry.

Credits 3

Prerequisites

RN license and admission to the RN-to-BSN Completion track

Semester Offered

Offered spring trimester, sub-term 2.

NUR 466 : Health Policy and Advocacy for Professional Nursing Practice

This course prepares RN-to-BSN students to understand and influence the policies that shape healthcare delivery, professional nursing practice, and population health. Building on prior nursing experience, students examine the U.S. healthcare system, the policy-making process, healthcare legislation, financing, regulatory agencies, ethics, and the social determinants of health while analyzing their impact on healthcare access, quality, safety, equity, and patient outcomes. Through the integration of evidence-based practice, systems thinking, leadership, advocacy, and interprofessional collaboration, students develop the knowledge and skills necessary to analyze, influence, implement, and evaluate health policy at the local, state, national, and global levels. Emphasis is placed on the nurse's role as a leader, advocate, and change agent in advancing health equity, improving healthcare systems, and promoting high-quality, person-centered care consistent with the AACN Essentials (2021) and contemporary standards for professional nursing practice.

Credits 3

Prerequisite Courses

NUR 451

Prerequisites

RN license

Admission to the RN-to-BSN Completion track

Co-Requisite Courses

NUR 465

Semester Offered

Offered spring trimester, sub-term 2.

NUR 471 : Nursing Research & EBP for RNs

A study of nursing research and evidence-based nursing practice that builds on the nurse's prior knowledge of the professional literature, research basics, statistical concepts, and clinical care. Emphasizes the baccalaureate-prepared nursing roles as identifier of practice problems for study, data collector, and knowledgeable consumer of nursing research.

Credits 3

Prerequisites

RN license and admission to the RN-to-BSN Completion track

Semester Offered

Offered summer trimester, sub-term 1.

NUR 475 : Nursing Leadership & Change for RNs

Nursing theory and practice in leading groups and facilitating change as a professional nurse. Builds on the nurse's previous knowledge and experience in managing and/or directing patient care for individuals and families. Focuses on effecting necessary change in a dynamic healthcare environment.

Credits 3

Prerequisites

RN license and admission to the RN-to-BSN Completion track

Semester Offered

Offered spring trimester, sub-term 1.

NUR 476 : Professional Practice Seminar

This leadership seminar prepares RN-BSN students to transition into expanded professional nursing roles through the integration of leadership, management, professional practice, and lifelong learning principles. Students examine contemporary issues affecting nursing practice, healthcare systems, quality improvement, patient safety, interprofessional collaboration, healthcare policy, and ethical decision-making. Emphasis is placed on developing leadership competencies, professional communication skills, change management strategies, and evidence-based approaches to improving healthcare outcomes across diverse care settings. Through reflective learning, professional portfolio development, and synthesis of RN-BSN program concepts, students demonstrate readiness to assume leadership roles that promote quality care, advocate for patients and populations, and contribute to the advancement of the nursing profession.

Credits 3

Prerequisite Courses

NUR 451

Prerequisites

RN license

Admission to the RN-to-BSN Completion track

Co-Requisite Courses

NUR 475

Semester Offered

Offered spring trimester, sub-term 2.

NUR 478 : Professional Development for RNs

A seminar course examining nursing's present dynamics and future directions for the nursing generalist including lifelong learning and service in society. Provides an opportunity for the nurse to synthesize previous learning and nursing experience with baccalaureate education and critical thinking skills to identify his/her nursing generalist role following graduation.

Credits 3

Prerequisites

RN license and admission to the RN-to-BSN Completion track

Notes

Offered summer trimester, subterm 2

PSC 121 : U. S. Government

A comprehensive and internationalized introduction to basic institutions, processes, problems, and developments in U.S. national government.

Credits 3

Core Tags

CE

Semester Offered

Offered fall semesters, and at departmental discretion.

PSC 343 : Constitutional Law: Civil Liberties and Civil Rights

A survey of important Supreme Court decisions, particularly those dealing with civil liberties and civil rights as Newberry College prepares students for engaged global citizenship. Case backgrounds and political significance are covered.

Credits 3

Semester Offered

Offered fall semesters.

PSY 120 : General Psychology

An introductory survey of basic principles of behavior; sensation and perception, conditioning and learning, memory and language, emotion and motivation, intelligence, and social influences on behavior, and other current topics appropriate to a general understanding of the broad field of psychology.

Credits 3

Core Tags

SB

Semester Offered

Offered every semester.

PSY 230 : Developmental Psychology

A survey of development across the human life span from conception to death, with special emphasis on the period of most rapid change prior to adulthood.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered spring semester.

Notes

Cross-listed with SWK 200.

PSY 231 : Abnormal Psychology

A survey of historical and contemporary conceptions of abnormal behavior including assessment, theoretical perspectives, research, and treatment.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered fall semester, even-numbered years.

PSY 236 : Social Psychology

A study of the characteristics of individuals in relation to social groups, focusing on interpersonal attraction, aggression, conformity, attitude formation and change, socialization, and small group dynamics.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered fall semester, odd-numbered years.

Notes

Psychology 236 and Sociology 236 are cross listed. Students may receive credit for one, but not both courses. Psychology 236 and Sociology 236 can be counted either for the Psychology or the Sociology major, but not for both.

PSY 300 : History and Systems

This course will explore psychology's roots and major divisions as defined by the American Psychological Association. Required for Psychology majors, or PSY 330 may be substituted.

Credits 3

Core Tags

WI

Prerequisite Courses

PSY 120

Semester Offered

Offered at departmental discretion.

PSY 312 : Applied/Forensic Psychology

An investigation of the practical and professional application of psychological principles, with a focus on the principles of forensic psychology. Students will also receive career information on the graduate training required to prepare for a variety of applied psychology specialties.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered spring semester.

PSY 325 : Personality

A survey of major theories and their application to personality assessment and personality development.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered fall semester, even-numbered years.

PSY 350 : Learning and Memory

A study of current theories of how memory, acquisition of new information, forgetting and retrieval are understood. Required for Psychology majors, or PSY 360 may be substituted.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered spring semester, odd-numbered years.

PSY 360 : Cognitive Psychology

A study of current theories of how memory, acquisition of new information, forgetting and retrieval are understood. Required for Psychology majors, or PSY 350 may be substituted.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered spring semester, even-numbered years.

PSY 370 : Physiological Psychology

An investigation into how the central nervous system works and organizes information for coherent behavior and thought processes. Injury and pathology of the central nervous system will also be studied.

Credits 3

Prerequisite Courses

PSY 120

Semester Offered

Offered fall semester.

REL 110 : The Biblical Heritage

A study of the life, faith, and history of ancient Israel, early Judaism, and early Christianity through an examination of selected portions of the Old and New Testaments, with stress upon their relevance for modern humanity.

Credits 3

Core Tags

RL

Semester Offered

Offered at departmental discretion.

RES 310 : Ethics and Professionalism

Using scholarly inquiry, this course examines the ethical principles and leadership styles relevant to public health and healthcare. Students will analyze ethical dilemmas related to public health and healthcare. Students will discuss ethical and legal considerations across the lifespan in diverse socioeconomic and cultural contexts. Students will conduct a review of various leadership models within the context of healthcare and public health environments.

Credits 3

Semester Offered

Offered at department discretion

Notes

This course meets the Professional Ethics (PETH) requirement for Public Health and Respiratory Therapy

RES 314 : Pharmacology in Disease Management for Respiratory Care

Evaluation of approaches to patient care with an emphasis on the role of pharmacology in cardiopulmonary disease management. This content advances a basic understanding of the concepts and principles of pharmacology used in the treatment of cardiopulmonary patients.

Credits 3

RES 321 : Advanced Airway Management for Respiratory Care

Exploration of evidence-based airway management, including artificial airways, intubation, and the administration of specialty gases—examination of current trends, equipment, and techniques.

Credits 3

RES 330 : Advanced Critical Care Monitoring

A study of advanced cardiopulmonary monitoring used in critical care. Emphasis will be placed on hemodynamic monitoring, ECG interpretation, mechanical ventilation waveform graphic analysis, diagnostic lab values, imaging, and capnography.

Credits 3

RES 331 : Cardiopulmonary Nutritional Care

A review of the nutritional needs, fluids, and electrolyte balances of the cardiopulmonary patient. Emphasis will be placed on the nutritional components associated with various pathophysiological states, including both acute and chronic needs. Discussion of the role of respiratory therapists as members of an interdisciplinary team evaluating the nutritional needs of critically ill patients.

Credits 3

RES 333 : Emergency and Disaster Management

This course examines current trends and methods of disaster management and emergency preparedness in healthcare and community settings. Students evaluate emergency management systems and develop evidence-based preparedness and response plans for healthcare and community environments.

Credits 3

RES 401 : Advanced Pathophysiology in Critical Care

A review of adult disease processes affecting the body. Particular attention will be given to the correlation between disease and infectious processes as they affect the respiratory system. Students will discuss pathophysiology, current management trends, and outcomes of respiratory-related diseases.

Credits 3

Core Tags

WI

RES 402 : Community Health and Rehabilitation

Discussion of determinants of health and the challenges faced by communities as they work to improve the health of their residents. The student will develop plans to maximize the utilization of community resources in addressing both acute and chronic respiratory conditions.

Credits 3

RES 403 : Applied Disease Management

Evaluation of disease management strategies with an emphasis on cardiopulmonary-related disorders. Students will review and analyze the purpose and effectiveness of respiratory therapist-driven protocols (RTDP). Overview of the development of evidence-based guidelines and assessment tools related to effective disease management.

Credits 3

RES 410 : Respiratory Therapy Capstone

This course requires a capstone paper within a chosen area of focus (pulmonary disorder, pediatric, neonatal, adult, critical care, emergency medicine, public health, or education). This course is the culmination of the BSRT program, as students will complete the capstone by applying the knowledge learned throughout the program. The intent is the documented expansion of a specific body of knowledge. The students will submit a research paper and critique papers submitted by their peers. This course will explore the purpose of research, how to evaluate literature, and its value in developing evidence-based practices and protocols.

Credits 3

Prerequisite Courses

RES 401

RES 403

Notes

PCOM for Respiratory Therapy

SCI 110 : Introduction to Earth Science

An introduction to astronomy, oceanography, geology, and meteorology. Three lecture and three laboratory hours per week. Required of all teacher education students.

Credits 4

Core Tags

LS

Semester Offered

Offered every semester.

Notes

There is a \$110 lab fee for this course.

SOC 102 : Social Problems

An analysis of contemporary American and world social issues focusing on underlying causes and strategies for change; examples include problems of deviance, inequality, substance abuse, discrimination, international tensions, war, and injustice.

Credits 3

Core Tags

CE

Semester Offered

Offered every semester.

SSC 220 : Research Methods for the Social Scientist

This course is designed to introduce you to the basics of research methodology within the social sciences. It focuses on methods of research; specifically, experimental and survey design, as well as focus group methodology. In addition, this course introduces oversight bodies that govern research within institutions.

Credits 3

Prerequisites

PSY 120, SOC 101, PSC 121, PSC 225, PSC 222, OR PSC 262

Semester Offered

Offered fall semester.

Notes

PETH for PSY major.

PETH for SOC major.

SSC 230 : Introduction to Statistics for Social Scientists

An introduction to basic skills and concepts. Includes descriptive statistics, probability, hypothesis testing, chi-square, and correlation analysis.

Credits 3

Semester Offered

Offered every semester.

SSC 402 : Capstone

A capstone course in which students design and conduct original social science studies using an appropriate methodology. A formal presentation of results will be presented before the instructor and other class members in the form of presentations and a written report. Open to juniors and seniors only. Required for Political Science, Psychology, and Sociology majors and concentrations.

Credits 3

Prerequisites

SSC 220, SSC 230/MAT 200 (or as a Co-requisite) & one of the following sets: (PSY 120), (PSC 121, 225), or (SOC 101).

Semester Offered

Offered at department discretion

Notes

PCOM for PSY, SOC, PSC and Public and Non-Profit Administration majors.

PCEN for PSY and SOC majors.